

## FÖRENINGEN EKONOMERNA VID STOCKHOLMS UNIVERSITET

**Board meeting #1**  
**Tuesday 2017-07-04**  
**The Board Room, House 3**  
**Time: 18:00-22:00**

§.1 **Call to Order**

Carolina Viklund called to order at 18:02.

*Pedro Lundin was adjusted into the meeting with speaking rights at 18:02.*

§.2 **Appointment of Secretary**

Simon Jakobsen was appointed secretary.

§.3 **Appointment of Adjusters**

Carolina Viklund and Sana Kfoury were appointed adjusters.

§.4 **Adjustment of voting rights**

Emma Berger's vote was adjusted to Natalie Uljas.

§.5	Attendees	Voting right	Speaking right
	Carolina Viklund	.	.
	Sana Kfoury	.	.
	Oktay Bagirbekov	.	.
	Nathalie Randelin	.	.
	Simon Jakobsen	.	.
	Sophia Rahmani	.	.
	Natalie Uljas	.	.
	Melker Mattsson	.	.
	Pedro Lundin	.	.
	Erica Plahn (18:51-)	.	.

§.6 **Adoption of Agenda**

The agenda was adopted with the following changes:

- §. 22: Pedro Lundin added an information item called *Ministry of Marshals*. Following items were adjusted thereafter.

§.7 **Follow up of to-do list**

The to-do list was empty as this was our first board meeting.

§.8 **Adoption of previous protocols**

The protocol from Board meeting #29 was added to the archives.

§.9 **Check-in**

Processed.

§.10 **Debriefing, all areas of responsibility**

Carolina Viklund: Finished handover. Had meeting with SBS, Simon and Douglas about a potential new pub-venue. Attended Skiftet. Started to get familiar with the President's mail and Podio account. Summoned to and sent out agenda with supporting documents for the first board meeting. Had a meeting with Medicinska Föreningen together with the generals regarding the sittningar for the upcoming Fadderi.

Simon Jakobsen: Finished handover with Erica. Have taken over the e-mail and Podio. Erica had prepared a to-do list of stuff that needs to be taken care of - have started taking care of that. Among other things, also preparing start-up meetings with Business Committee, the Entrepreneur Club, Finance Society and all contact persons for our partners. Once all contracts are signed, meetings will be booked with the contact persons to go through them.

Oktay Bagirbekov: Continued with handover, not done yet and will continue during July. One of the reasons why we are behind schedule is because Visma is still down. Attended Skiftet. Will have a meeting during next week (week 27) with Nathalie where we will discuss the Fadderiet budget and talk about how we want to work this fiscal year. I have sent information about our internet-ports in Loftet to Markus Hertzén (works for Stockholm University) so he can open them and we can get access to internet through the ports in Loftet. Have also sent in the approved budget for Ballerina Award SS17 (the previous treasury approved it) to the board meeting. Have started to get familiar with the treasurer e-mail and Podio.

Sophia Rahmani: Finished handover with Kaktus, Have started working on presentations for OMG, Fadderiet and ED about the brand and how all the channels should be used. Attended Skiftet. Started on a

to-do list of actions most urgent and what needs to be fixed, planned and scheduled. Planning on a strategic project I might want to start. Daily duties like approving and posting on our media channels.

Emma Berger: Handover with Wasse is basically finished, we still have some things we need to work on together. Have started with the outline for course representatives, an FAQ for students and planned my to do:s for the summer. Ordered the association sign and furniture for the PwC room. Attended skiftet. Sent an email to the EC chair and vice chair regarding a start-up meeting.

Nathalie Randelin: Handover is still not finished, due to Visma. Will continue working during July. Attended skiftet. Will have a meeting in the week with Oktay and the generals to discuss Fadderiets budget. And have a meeting with Oktay to plan a bit for this fiscal year. Starting to get familiar with Podio and the e-mail, as well as sorting the e-mail. I have also started to look at the delegation order to see how it needs to be changed to match the financial policy.

Natalie Uljas: Finished handover. Attended Skiftet. Cleaned up in Smedjan. Returned the lights. Set my goals and preliminary To Do -list. Started doing my time line for the year. Set meetings with Masters Club and IC.

Sana Kfoury: Not yet done Handover. I still need more information about the alcohol process. Cleaned Smedjan. Met with all committee chairs except Event. I have contacted all previous Chairs of my committees for information. Working on Updating PrU's personnel, getting the Fadderiet budget finalized (the venue needs to be found and the cost needs to be added), reviewing PrU's project plan for the cruise in October. Still planning my year

Melker Mattsson: Handover with Axel done, if problems arise he will be available for answering questions. Cleaned Smedjan. Discussed the forming of invoices for membership payments with Sophia. Discussed the areas of responsibility regarding the web page with Sophia. Polished medals. Contacted ITC chair and vice chair regarding their expectations and ideas regarding the coming semester.

§.11 **Debriefing, Treasury**

Nothing to report.

§.12 **Debriefing, Operational Management Group**

Nothing to report.

§.13 **Debriefing, Strategic projects**

Nothing to report.

§.14 **Notification: Approved Budget for Ballerina Award SS17**

Rapporteur: Oktay Bagirbekov **(Appendix 1)**

The budget for Ballerina Award SS17 was approved and added to the archives.

§.15 **Decision item: Independent account signatory fiscal year 17/18**

Rapporteur: Carolina Viklund **(Appendix 2)**

*Oktay Bagirbekov was adjusted out of the meeting at 18:21.*

**Claim**

**that** the Board chooses Oktay Bagirbekov, Treasurer, as independent account signatory for the fiscal year 17/18.

**Decision**

**that** the Board chooses Oktay Bagirbekov, Treasurer, as independent account signatory for the fiscal year 17/18.

*Oktay Bagirbekov was adjusted into the meeting at 18:24.*

*Nathalie Randelin was adjusted out of the meeting at 18:25.*

**Claim**

**that** the Board chooses Nathalie Randelin, Vice Treasurer, as independent account signatory for the fiscal year 17/18.

## **Decision**

**that** the Board chooses Nathalie Randelin, Vice Treasurer, as independent account signatory for the fiscal year 17/18.

*Nathalie Randelin was adjusted into the meeting at 18:28.*

§.16

## **Decision item: Authorized signatory fiscal year 17/18**

Rapporteur: Natalie Uljas

**(Appendix 3)**

*Carolina Viklund was adjusted out of the meeting at 18:28.*

## **Claim**

**that** the Board chooses Carolina Viklund, President, as authorized signatory for the fiscal year 17/18.

## **Decision**

**that** the Board chooses Carolina Viklund, President, as authorized signatory for the fiscal year 17/18.

*Carolina Viklund was adjusted into the meeting at 18:30.*

*Simon Jakobsen was adjusted out of the meeting at 18:30.*

## **Claim**

**that** the Board chooses Simon Jakobsen, Head of Corporate Relations, as authorized signatory for the fiscal year 17/18.

## **Decision**

**that** the Board chooses Simon Jakobsen, Head of Corporate Relations, as authorized signatory for the fiscal year 17/18.

*Simon Jakobsen was adjusted into the meeting at 18:31.*

*Oktay Bagirbekov was adjusted out of the meeting at 18:32.*

### **Claim**

**that** the Board chooses Oktay Bagirbekov, Treasurer, as authorized signatory for the fiscal year 17/18.

### **Decision**

**that** the Board chooses Oktay Bagirbekov, Treasurer, as authorized signatory for the fiscal year 17/18.

*Oktay Bagirbekov was adjusted into the meeting at 18:33.*

§.17

### **Decision item: Remuneration fiscal year 17/18**

Rapporteur: Simon Jakobsen

**(Appendix 4)**

*Carolina Viklund was adjusted out of the meeting at 18:35.*

### **Claim**

**that** the Board approves for Carolina Viklund, President, to receive a monthly remuneration during a period of 10 months in the fiscal year 17/18.

### **Decision**

**that** the Board approves for Carolina Viklund, President, to receive a monthly remuneration during a period of 10 months in the fiscal year 17/18.

*Carolina Viklund was adjusted into the meeting at 18:37.*

### **Claim**

**that** the Board approves for Emma Berger, Vice President, to receive a monthly remuneration during a period of 10 months in the fiscal year 17/18.

### **Decision**

**that** the Board approves for Emma Berger, Vice President, to receive a monthly remuneration during a period of 10 months in the fiscal year 17/18.

*Sana Kfoury was adjusted out of the meeting at 18:46.*

### **Claim**

**that** the Board approves for Sana Kfoury, Vice President, to receive a monthly remuneration during a period of 10 months in the fiscal year 17/18.

### **Decision**

**that** the Board does not approve for Sana Kfoury, Vice President, to receive a monthly remuneration during a period of 10 months in the fiscal year 17/18.

### **Additional claim**

**that** the Board approves for Sana Kfoury, Second Vice President, to receive a monthly remuneration during a period of 10 months in the fiscal year 17/18.

### **Decision**

**that** the Board approves for Sana Kfoury, Second Vice President, to receive a monthly remuneration during a period of 10 months in the fiscal year 17/18.

*Sana Kfoury was adjusted into the meeting at 18:50.*

§.18

### **Decision item: Debit card holders 17/18**

Rapporteur: Natalie Uljas

**(Appendix 5)**

*Erica Plahn was adjusted into the meeting with speaking rights at 18:51.*

*Carolina Viklund was adjusted out of the meeting at 18:52.*

### **Claim**

**that** the Board appoints Carolina Viklund, President, as debit card holder for the association during the fiscal year 17/18.

### **Decision**

**that** the Board appoints Carolina Viklund, President, as debit card holder for the association during the fiscal year 17/18.

*Carolina Viklund was adjusted into the meeting at 18:53.*

*Oktay Begirbekov was adjusted out of the meeting at 18:53.*

### **Claim**

**that** the Board appoints Oktay Bagirbekov, Treasurer, as debit card holder for the association during the fiscal year 17/18.

### **Decision**

**that** the Board appoints Oktay Bagirbekov, Treasurer, as debit card holder for the association during the fiscal year 17/18.

*Oktay Bagirbekov was adjusted into the meeting at 18:54.*

*Nathalie Randelin was adjusted out of the meeting at 18:55.*

### **Claim**

**that** the Board appoints Nathalie Randelin, Vice Treasurer, as debit card holder for the association during the fiscal year 17/18.

### **Decision**

**that** the Board appoints Nathalie Randelin, Vice Treasurer, as debit card holder for the association during the fiscal year 17/18.

*Nathalie Randelin was adjusted into the meeting at 18:55.*



*Sana Kfoury was adjusted out of the meeting at 18:56.*

**Claim**

**that** the Board appoints Sana Kfoury, Second Vice President, as debit card holder for the association during the fiscal year 17/18.

**Decision**

**that** the Board appoints Sana Kfoury, Second Vice President, as debit card holder for the association during the fiscal year 17/18.

*Sana Kfoury was adjusted into the meeting at 19.05.*

§.19

**Decision item: Project plan Master Welcoming Weeks FS 2017**  
Rapporteur: Natalie Uljas **(Appendix 6)**

**Claim**

**that** the Board approves the project plan for the Master Welcoming Weeks FS2017.

**Decision**

**that** the Board approves the project plan for the Master Welcoming Weeks FS2017 with the following changes:

- Editorial change of the word *advertising* to *marketing* under “Soiree”.
- Change the date for the Banquette ticket sale from the Crayfish Party to the Scavenger Hunt.
- Change “Vice Chair” to “Project Leader” under marketing.
- Remove contact details for the Vice Chair.

*The meeting was paused at 19:40.*

*The meeting was continued at 19:53.*

§.20

**Discussion item: Association secretary**  
Rapporteur: Carolina Viklund **(Appendix 7)**

Carolina suggested that we needed to discuss whether we as a Board

wants to have a secretary for the fiscal year of 2017/2018 or not. If so, we needed to discuss how to create the assignment specification and when to announce the recruitment.

This item was discussed and all members of the Board agreed that a secretary will be needed for the next fiscal year of 2017/2018. Sana Kfoury took on the responsibility on contacting Karolina Thyman and David Dufweke (previous Board secretaries) to investigate if any changes to the role would be needed or not. Preliminary choice of Board members holding the interviews with potential candidates are Sana Kfoury and Sophia Rahmani. However, Emma Berger is to be asked if she chooses to be involved as she had previously expressed interest.

§.21            **Discussion item: Potential new pub-venue**

Rapporteur: Carolina Viklund

**(Appendix 8)**

Carolina informed the rest of the Board with the current situation with the pub-venues and what possibilities there are. The Board decided to make this into a strategic project including: Carolina Viklund, President; Oktay Bagirbekov, Treasurer; Sana Kfoury, Second Vice President; and potentially the Chair of PrU.

§.22            **Information item: Ministry of Marshals**

Rapporteur: Pedro Lundin

Pedro briefly explained the Ministry of Marshal's function to the Board and the way that they are working. He also informed the Board with changes within the Ministry of Marshals that has recently occurred:

- Antonia Cruz Olsson has stepped of as Lady Marshal. Frida Wandborg is the new Lady Marshal.
- Tommy Manderlöw is no longer a member of the Ministry of Marshals.
- Alexander Radig is a new member of the Ministry of Marshals.

§.23            **Additional items**

§.24            **Up-coming events**

14/7-16/7 Kick-off weekend with the Board.



§.25      **To-do list**

- Sana will talk to David Dufweke and Karolina Thyman regarding the role as a secretary.
- Carolina, Oktay and Sana will start working with a strategic project for the new pub venues.
- Sophia will book a meeting with Simon and Melker to discuss the website.
- Natalie Uljas will do editorial changes on the project plan for Master Welcoming Weeks FS17 and add it to the archives.
- Carolina Viklund will send the Board meeting schedule to the Ministry of Marshals.

§.26      **Next meeting**  
18<sup>th</sup> of July 2017.

§.27      **Meeting concluded**  
The meeting was adjourned at 21:19.

## Appendix 1

### **Notification: Approved Budget for Ballerina Award SS17**

Rapporteur: Oktay Bagirbekov

**Background:** The treasury approved the budget for Ballerina Award SS17 the 27th of June 2017. The “activity money” is from the association budget of 2016/2017 and the rest of the cost is something that the Treasury 16/17 thought that the association could take. This is because they thought that this project give so much value in return, especially towards SBS and our greatest pillar, “studentnytta”.

## Appendix 2

### **Decision item: Independent account signatory fiscal year 17/18**

Rapporteur: Carolina Viklund

**Background:** We need to decide who should be independent account signatory during the fiscal year 17/18. Since the Treasurer and Vice Treasurer will do the majority of the work regarding the financials, I suggest the board should elect them as independent account signatories.

#### **I claim**

**that** the Board chooses Oktay Bagirbekov, Treasurer, as independent account signatory for the fiscal year 17/18.

#### **I claim**

**that** the Board chooses Nathalie Randelin, Vice Treasurer, as independent account signatory for the fiscal year 17/18.

## Appendix 3

### **Decision item: Authorized signatory fiscal year 17/18**

Rapporteur: Natalie Uljas

**Background:** We need to decide who should be authorized signatory for the fiscal year 17/18. Since the President, Head of Corporate Relations and Treasurer establish most agreements with external parties, I suggest the board should elect them.

**I claim**

**that** the Board chooses Carolina Viklund, President, as authorized signatory for the fiscal year 17/18.

**I claim**

**that** the Board chooses Simon Jakobsen, Head of Corporate Relations, as authorized signatory for the fiscal year 17/18.

**I claim**

**that** the Board chooses Oktay Bagirbekov, Treasurer, as authorized signatory for the fiscal year 17/18.

## **Appendix 4**

### **Decision item: Remuneration fiscal year 17/18**

Rapporteur: Simon Jakobsen

**Background:** The annual meeting of the association have given the board the opportunity to give remuneration for the President, Vice President and Second Vice President in order for them to focus more on the association. If remuneration is decided there are demands. These demands state that the President, Vice President and Second Vice President cannot work between studies and the association. They are expected to take on greater responsibility than the rest of the board and also be more available.

**I claim**

**that** the Board approves for Carolina Viklund, President, to receive a monthly remuneration during a period of 10 months in the fiscal year 17/18.

**I claim**

**that** the Board approves for Emma Berger, Vice President, to receive a monthly remuneration during a period of 10 months in the fiscal year 17/18.



### **I claim**

**that** the Board approves for Sana Kfoury, Vice President, to receive a monthly remuneration during a period of 10 months in the fiscal year 17/18.

### **Appendix 5**

#### **Decision item: Debit card holders 17/18**

Rapporteur: Natalie Uljas

**Background:** Every year we have had debit cards handed to a few people within the association. Since the President and the Treasurer are mainly responsible for the expenses, they should be appointed as debit card holders. Additionally, I suggest that the Vice Treasurer and the Second Vice President should be appointed as debit card holders since they will make several purchases for the association.

### **I claim**

**that** the Board appoints Carolina Viklund, President, as debit card holder for the association during the fiscal year 17/18.

### **I claim**

**that** the Board appoints Oktay Bagirbekov, Treasurer, as debit card holder for the association during the fiscal year 17/18.

### **I claim**

**that** the Board appoints Nathalie Randelin, Vice Treasurer, as debit card holder for the association during the fiscal year 17/18.

### **I claim**

**that** the Board appoints Sana Kfoury, Second Vice President, as debit card holder for the association during the fiscal year 17/18.

## Appendix 6

### **Decision item: Project plan Master Welcoming Weeks FS 2017**

Rapporteur: Natalie Uljas

#### **Background:**

The Master Welcoming Weeks FS17 is the welcoming program specifically for the new master students that are starting their studies at Stockholm Business School the following semester. The welcoming weeks is initiated by Föreningen Ekonomerna and managed by the Master Club. The purpose of the program is to invite new members to the association and specifically the Master Club, it is also an ice-breaker for the students to meet their fellow classmates and students from the other master programs. The program aims to show the new students that the being a member of Föreningen Ekonomerna and the Master Club is a great opportunity for their future career and socializing with peers. The program will create a friendly environment for Swedish and International students to socialize together and discourage grouping off based on nationality.

#### **I claim**

**that** the Board approves the project plan for the Master Welcoming Weeks FS2017.

## Appendix 7

### **Discussion item: Association secretary**

Rapporteur: Carolina Viklund

**Background:** We should discuss whether we want to appoint an association secretary for the fiscal year of 2017/2018. If so, we need to discuss how to create the assignment specification and when to announce the recruitment.

## Appendix 8

### **Discussion item: Potential new pub-venue**

Rapporteur: Carolina Viklund

**Background:** We have met with SBS to discuss a potential new pub-venue to rent. The venue is located in Smedjan and is 72,7 square meters. We have also received the information regarding what the cost for renting this venue would be. However,



before it will be possible for us to make a decision we will have to investigate the possibilities for building a kitchen, since this is required to obtain an alcohol permit. Thus, this discussion will be brief as I will inform you about the implicated costs and we can conclude whether this is an interesting option we would like to proceed investigating.