



FÖRENINGEN EKONOMERNA VID STOCKHOLMS UNIVERSITET

Board meeting #2
Tuesday 2017-07-18
The Board Room, House 3
Time: 18:00-22:00

§.1 **Call to Order**

Carolina Viklund called to order 18:05.

Erika Plahn was adjusted into the meeting with speaking rights at 18:05.
David Dufweke was adjusted into the meeting with speaking rights at 18:05.
Alexander Radig was adjusted into the meeting with speaking rights at 18:05.

§.2 **Appointment of Secretary**

Natalie Uljas was appointed as secretary.

§.3 **Appointment of Adjusters**

Nathalie Randelin and Oktay Bagirbekov was appointed as adjusters.

§.4 **Adjustment of voting rights**

Sana Kfoury's vote was adjusted to Sophia Rahmani.

§.5	Attendees	Voting right	Speaking right
	Carolina Viklund	.	.
	Emma Berger	.	.
	Oktay Bagirbekov	.	.
	Nathalie Randelin	.	.
	Simon Jakobsen	.	.
	Sophia Rahmani	.	.
	Natalie Uljas	.	.
	Melker Mattsson	.	.
	Alexander Radig	.	.
	David Dufweke	.	.
	Erica Plahn	.	.

§.6 **Adoption of Agenda**

The agenda was adopted with following changes:

- § 22: Simon Jakobsen added an information item called *LinkedIn workshop night with an inspirational speaker*. Following points were

adjusted thereafter.

- All items that had Rapporteur: Sana Kfoury were changed to Rapporteur: Sophia Rahmani

§.7

Follow up of to-do list

- Sana has talked to David Dufweke and Karolina Thyman regarding the role as a secretary.
- Carolina, Oktay and Sana have started working with a strategic project for the new pub venues.
- Natalie has done the editorial changes to the project plan for Master Welcoming Weeks FS17 and has added it to the archives.
- Carolina has sent the Board meeting schedule to the Ministry of Marshals.

§.8

Adoption of previous protocols

The protocol from board meeting #1 was added to the archives with following changes:

- Correct that Sana Kfoury was adjusted back into the meeting at 18.46 under §17.
- Correct the time Pedro Lundin attended the meeting.

§.9

Check-in

Processed.

§.10

Debriefing, all areas of responsibility

Carolina Viklund: Had a meeting with Sana and Oktay regarding the potential new pub venue and made it into a strategic project. Attended budget meeting with Ekonomernas Dagar. Had a meeting with the project leaders of Ekonomernas Dagar to discuss how the project is running in general. Started to look into the alcohol permit with Sana and will start preparing for the test together with Oktay. Had a meeting with Emma regarding expectations for the upcoming year. Learned the ordförandesång by heart. Planned kick-off. Attended kick-off.

Simon Jakobsen: Date has been set for the Universal Global Workshop. Have e-mailed the chairs of Finance Society, Entrepreneur Club and Business Committee and booked start-up meetings. Meeting with Finance Society has been held. Finishing all agreements with our partners as much as possible as many of them are on vacation. Working on daily duties. Attended kick-off.

Oktay Bagirbekov: Had budget meetings with Fadderiet, Master Welcoming Weeks and Ekonomernas Dagar together with Nathalie. Sent documents to Swedbank regarding signatory and accounts signatory, need to send in more documents before getting access to the bank. Sent in documents to Nordnet regarding change of "huvudmän". Contacted Stockholm Universities IT department together with Melker to get access to internet in Loftet. Had a meeting regarding the potential new pub venue with Carolina and Sana. Attended kick-off.

Emma Berger: Finished my handover completely with Wasse. Working on guidelines that was handed over from Wasse. Planning work that needs to be done before the fall semester starts. Organised the secretary situation with Sana. Had a meeting with Carolina regarding expectations for the year. Planned kick-off. Attended kick-off. Had a meeting with David Dufweke regarding the secretary role.

Sana Kfoury: Planned and scheduled the 1st OMG Meeting. Scheduled all OMG Meetings for this semester. Planned and in the process of scheduling the OMG Workshop. Started thinking of possible Kick-Off ideas for the OMG. Contacted the OMG regarding their personal info and hoodie size. In constant communication with the Generals and am tracking their work. Organised the secretary situation with Emma. Wrote to Karolina Thyman regarding meeting but she is unavailable till August 1st. Looked up information for the Red Cross First Aid Workshop. Had the Pub Venue Meeting with Carolina and Oktay. Spoken to Carolina and Oktay about the Alcohol Licence situation. In the process of thinking about how to organise 'Operation Loftet' to make sure our venues are ready for the incoming year. Contacted PrU about their cruise and approved their Project Plan. Planned a meeting with Frida about being 2nd Vice President. Still planning my semester.

Sophia Rahmani: Started working again after a break on the animated shortfilm for the association, have contacted some people for "offerter" still waiting on responses. Been in constant contact with the Market Research Group working on the email for the committees and clubs regarding the survey and also the presentation for Fadderiet and the Buddies regarding the survey. Working on a way to make all of my small projects in to a strategical project since they already serve the purpose of being a longterm strategic goal. Daily duties.

Nathalie Randelin: Me and Oktay had budget meetings with Fadderiet,

Master Welcoming Weeks and Ekonomernas Dagar. Sent in documents to Skatteverket to make me and Oktay declaration agents. Started to hand in A-skattensedlar (grounds for income tax) from the ones getting remunerated. Attended kick-off.

Melker Mattson: Still working to get internet in Loftet. Daily duties helping members with email accounts etc. Attended kick-off weekend.

Natalie Uljas: Had a meeting with MWW regarding new project leader, events and companies and the budget. The hunt for the banquet venue has started. Meeting with IC regarding their plan of the year, and when projects will take place. Applying for scholarship for exchange students for fadderiet. Still planning my year. Attended kick-off.

§.11 **Debriefing, Treasury**

Working on allocating money between Fadderiet and Master's Welcoming Weeks.

§.12 **Debriefing, Operational Management Group**

Nothing to report.

§.13 **Debriefing, Strategic projects**

New strategic project regarding new pub venues was started by Carolina Viklund, Oktay Bagirbekov and Sana Kfoury. Emma Berger continued the strategic project regarding Union status.

§.14 **Decision item: Project Plan for The Cruise FS17**

Rapporteur: Sophia Rahmani

(Appendix 1)

Claim

that the Board approves the Project Plan for The Cruise FS17.

Decision

that the Board approves the Project Plan for The Cruise FS17 with following changes:

- Delete micro compass marketing.
- Add a sentence that all changes goes through 2nd vice president.
- Editorial: e-mail addresses.

The meeting adjourned at 19:14.

The meeting continued at 19:26.

§.15 **Discussion item: Tote bags for Fadderiet**
Rapporteur: Nathalie Randelin **(Appendix 2)**

Nathalie Randelin brought up a discussion whether the tote bags for new students at SBS FS17 would be subsidized from the association to the new students or not. Different sponsorships were discussed as well. This seems interesting for the Board, Simon will e-mail SBS and Sophia will look into prices.

§.16 **Discussion item: Finalizing the move**
Rapporteur: Carolina Viklund **(Appendix 3)**

How to proceed with finalizing the move and making Loftet and Board Meeting Room done before the new students arrive this fall was discussed. A to-do list and action plan is going to be made, by Simon Jakobsen and Sophia Rahmani. A budget for this was also discussed.

§.17 **Discussion item: Program and course Facebook-groups**
Rapporteur: Emma Berger **(Appendix 4)**

Emma Berger wanted some input regarding creating Facebook-groups for new students in their programs and courses. Guidelines are going to be made.

§.18 **Discussion item: First Aid**
Rapporteur: Sophia Rahmani **(Appendix 5)**

First Aid courses among the Board, OMG and Social Committee were discussed whether it would be needed or not. A conclusion was made that everyone in a trustee position would need it. Sana will look further into this and plan preliminary days for the first aid courses.

The meeting adjourned at 20:12.

The meeting continued at 20:21.

§.19 **Discussion item: Operation Loftet**
Rapporteur: Sophia Rahmani **(Appendix 6)**



A date will be set for Operation Loftet for fixing our venues before the new students arrive the upcoming fall. OMG will be invited to this day and we will use the to-do list that Sophia Rahmani and Simon Jakobsen will make for finalizing Loftet. This will be a perfect team building day for the new OMG.

§.20 **Discussion item: Subventions and clothing for the OMG**
Rapporteur: Carolina Viklund **(Appendix 7)**

Subventions were discussed whether OMG would get lower prices at dinner parties and banquettes due to representation of the association.

Clothing for the Board and OMG were discussed, if we want to subvention them. The Board thought the idea was good and that we would be more visible at school and everyone would feel more involved. Prices will be looked into.

§.21 **Information item: Secretary of the Board**
Rapporteur: Emma Berger **(Appendix 8)**

Emma informed about her discussing with earlier secretaries and it was discussed how the Board should proceed with recruiting a secretary.

§.22 **Information item: LinkedIn workshop night with an inspirational speaker**
Rapporteur: Simon Jakobsen

Simon had a meeting with an inspiring person at Grant Thornton who was interested having a motivational lecture and a LinkedIn night combined with the Board and the OMG.

§.23 **Additional items**

§.24 **Up-coming events**
No upcoming events.

§.25 **To-do list**

- Simon will e-mail Vladimir and Anna regarding tote bags.
- Sophia will book a meeting with Simon and Melker to discuss the website.



- Sophia will look into prices for tote bags and hoodies.
- Simon and Sophia will make an action plan for finalizing Loftet.
- Sana will make an action plan for Operation Loftet and collaborate with Sophia and Simon if needed.
- Sana will look into first aid courses and start planning preliminary dates/make a voting when the Board, OMG and Social Committee would be available.
- Sophia will talk to OMG regarding representation at association events.
- Emma and Sana will continue the recruitment of a secretary.
- Natalie will start planning our role during the introduction days in Ljusgården this fall.

§.26

Next meeting

Board meeting #3 will take place 1st of August.

§.27

Meeting concluded

The meeting was adjourned at 21:02.



Appendix 1

Decision item: Project Plan for The Cruise FS17

Rapporteur: Sana Kfoury

Background: This cruise is an old tradition for the Association and formerly it was known as Mikrokryss. This has been previously been organized under Fadderiet but during fall semester 2016 they choose not to continue organizing this event anymore. PrU recognized this as a chance to step up and once again provide this wonderful networking opportunity for the Association's members. Since there are always risks attached to a cruise, I would like the Board's approval of the Project Plan.

I claim

that the Board approves the project plan for The Cruise FS17.

Appendix 2

Discussion item: Tote bags for Fadderiet

Rapporteur: Nathalie Randelin

Background: The generals of Fadderiet asked for tote bags to hand out to the micromonomists on the introduction day, like they had last year. To lower the cost for the tote bags, they thought about the possibility of getting sponsorship for the bags from PwC - and the rest will be paid for by the association in that case. They asked us to bring this up on a board meeting to hear what the board has to say about it, if it is possible and if it is something that we would consider to invest in.

Appendix 3

Discussion item: Finalizing the move

Rapporteur: Carolina Viklund

Background: Now that we have completed the move it is time to finalize the strategic project "Association Venues". This includes unpacking, decorating, painting, updating room bookings on Podio, making new signs and making sure all email signatures are updated and standardized. Additionally, we have to revise the premises policy so it is in accordance with our new venues. This discussion should



focus on creating an action plan in order to finalize the move and consider the strategic project done.

Appendix 4

Discussion item: Program and course Facebook-groups

Rapporteur: Emma Berger

Background: I am currently working on the guidelines for course Facebook groups for all of the major courses at SBS. The purpose with the Facebook groups is to create a natural platform and meeting place for all the students at SBS where the students can exchange both educational related things, but also social. The groups are also going to be used as information feed for The Educational committee and Head of Education where the Association can reach out directly to the students. What I want your input on is how should these groups be formed? Should they be structured after programs, so each program has one Facebook group for their whole study time at SBS, or should the groups be formed after each course for each semester?

Appendix 5

Discussion item: First Aid

Rapporteur: Sana Kfoury

Background: The Board needs to discuss if the Board, the OMG, and PrU should have a first aid course. PrU oversees service during events that include alcohol, the Board and OMG are not only at many of those events but are also around the venues very frequently. In my opinion, we should know what to do in case of an emergency, whether it be big or small.

Appendix 6

Discussion item: Operation Loftet

Rapporteur: Sana Kfoury

Background: A date will be set, together with Operational Management Group, for a get together where the 'Rotunda' as well as Loftet will be painted with the Association Logo. I would like to get the OMG to help fixing up the Rotunda since it seems to be lacking now and the school year is starting soon. I would like your



opinion on this as well as probably brainstorming some ideas on what can be done. We should discuss the boundaries of this so that we keep it within reason.

Appendix 7

Discussion item: Subventions and clothing for the OMG

Rapporteur: Carolina Viklund

Background: Last year the board subsidized the dinner (sittning) costs for members of the OMG. The reason for this was for representational purposes. A discussion regarding this should be in place since Fadderiet is approaching. Also, I want us to discuss whether we should invest in association clothing for the OMG since it increases our visibility. This was done last year and seemed to be greatly appreciated.

Appendix 8

Information item: Secretary of the Board

Rapporteur: Emma Berger

Background: Since we are looking into the role of secretary of the board, I want to update you of what we have found out so far.