

## **FÖRENINGEN EKONOMERNA VID STOCKHOLMS UNIVERSITET**

**Board meeting #4**  
**Monday 2016-08-16**  
**Styrelserummet, Smedjan**  
**Time: 18:00-22:00**

§.1            **Call to Order**

Carina Arnesson opened the meeting at 18:04

§.2            **Appointment of Secretary**

Pablo Chiroso was appointed as secretary.

§.3            **Appointment of Adjusters**

Henrik Nordlander and Erica Plahn were appointed as adjusters.

§.4            **Adjustment of voting rights**

No votes were adjusted.

§.5	<b>Attendees</b>	<b>Voting right</b>	<b>Speaking right</b>
	Carina Arnesson	.	.
	Andreas Wassenius	.	.
	Freddy Ekroth	.	.
	Douglas Forsling	.	.
	Henrik Nordlander	.	.
	Erica Plahn	.	.
	Alexandra Kaktus	.	.
	Pablo Chiroso	.	.
	Axel Strömberg	.	.
	Antonia Cruz Olsson	.	.

§.6           **Adoption of Agenda**

The agenda was adopted without any additional points.

§.7           **Follow up of to-do list**

- Pablo has looked into the language policy and presented a revised version to the Board meeting.
- Alexandra still needs to prepare a marketing budget to the Association's meeting this fall.
- Erica still has to study the possibility of receiving an educational training session for the Board with Grant Thornton.
- Axel has done the calendar app and the event app on Podio.

§.8           **Adoption of previous protocols**

The Protocol for meeting #2 has been added to the archives.

The Protocol for meeting #3 has been added to the archives, with the following changes:

- we need to assess numbers to the additional points added to the Agenda.

§.9           **Check-in**

Processed.

§.10          **Debriefing, all areas of responsibility**

Carina Arnesson: Prepared and attended discussion meeting/workshop regarding strategic projects. Operation Board Room+IKEA. Meeting with Tommy Jensen. Set a date for Association Meeting #1. Organized the President's mail and drive.

Henrik Nordlander: Have had an excellent vacation. Have been working with the budget of Fadderiet FS16 which isn't completed yet. Attended discussion meeting regarding strategic projects.

Pablo Chiroso: The student association from Malta that wants to host SBS students and arrange a student exchange has sent me a final draft of their proposal. I need to evaluate their conditions and what they have to offer to offer. I have finished the invitations and the calendar for the I5 meeting that we will host together with SASSE. I am waiting for the confirmation from SASSE to send the invitations and start booking the venues. The I5 is now called I-Forum. I have been revising the language policy and analysing what approach we should take regarding bonus points in case of almost-finished projects. I have been in touch with Carina regarding sponsorship for ECT.

Andreas Wassenius: Have continued the preparations for the start-up meeting regarding CaseAkademin with the chair in EC. Meeting with Tommy Jensen. Have received 30% of all the students list to Fadderiet from SBS.

Erica Plahn: Had startup meetings with finance society and business committee about the year, their expectations and questions. Booked meeting with the new contact person at Academic work. Continued with structuring up the gmail and podio. Finished and signed more contracts.

Axel Strömberg: Had a meeting with The Business Committee, taught them how to use Podio. Created calendar apps on Podio to book rooms in The Smithy and one to plan upcoming events. Meeting with ED and IT cancelled. Was in contact with vaktmästeriet at SBS, the server in Städet needs to move. Planning to format all the computers and printer to start up fresh. We don't need a server, most work is done through mail and google drive.

Freddy Ekroth: Completed the refurbishment of Smedjan together with OMG which turned out really great! Been in touch with our administrator regarding the alcohol licensing for the coming year. Preparing for the first OMG-meeting of the year. Other than that daily duties.

Alexandra Kaktus: Attended operation Board room and the workshop regarding strategic projects.

Douglas Forsling: Have been primary occupied with the budget for fadderiet, the renovation in Smedjan and making daily business working. Will work on the association budget. Participated on the strategic project meeting.

## §.11

### **Debriefing, Treasury**

The Treasury has been working with the budget for Fadderiet. They suggest having a meeting with the Board regarding the associations' budget.

§.12 **Debriefing, Operational Management Group**

OMG is having its first meeting tomorrow. This meeting has been set earlier this year in order to provide a soft start after the summer. OMG has been renovating Smedjan, has bought some furniture and painted the wall of Lilla Conference with Association Blue. They were very happy to be involved and see Smedjan as their own.

§.13 **Debriefing, Strategic projects**

We have had a workshop regarding strategic projects. Due to the amount of projects, we will only report concrete and specific aspects of the projects.

Remuneration: They have set a time line and a form that everyone should fill in regarding his/her position on the Board if that person feels that his/her position should be remunerated. They will upload a form no later than the 26th of August.

*Meeting was paused at 18:49.*

*Meeting was resumed at 18:58.*

§.14 **Notification: Per Capsulam #1 Purchase brandbooked tote bags for the new Micronomists**

Rapporteur: Carina Arnesson **(Appendix 1)**

Per Capsulam #1 was added to the archives.

§.15 **Notification: Approved project plan for London Banking Week 2016**

Rapporteur: Erica Plahn **(Appendix 2)**

The project plan was added to the archives.

§.16      **Decision item: Debit card holder**

Rapporteur: Douglas Forsling      **(Appendix 3)**

**Claim**

**that** the Board approves Alexander Radig as debit card holder.

**Decision**

**that** the Board approves Alexander Radig as debit card holder.

§.17      **Decision item: Language Policy**

Rapporteur: Pablo Chiroso      **(Appendix 4)**

**Claim**

**that** the Board approves the revised language policy.

**Decision**

**that** the Board approves the revised language policy with the following suggested changes.

- Following sentence is erased “whether they have English speaking students or not”.

§.18      **Discussion item: Subventions for OMG**

Rapporteur: Douglas Forsling      **(Appendix 5)**

Everyone agrees that it is important to subsidize the tickets for the members of OMG, emphasizing communication and what receiving these subventions implies. We have discussed the amount of this subvention, what is expected and what happens when the requirements are not fulfilled. We have discussed that we would give them the same subvention that the Board receives.

*Meeting was paused at 19:48.*

*Meeting was resumed at 19:57.*

§.19      **Discussion item: Recruitment of new Chair of the Election Committee**

Rapporteur: Carina Arnesson **(Appendix 6)**

We could offer the current members of the Election Committee if they want to step up and become the new Chair. We should have an open recruitment for the vacant position, being it either as Chair or as a member of the Election Committee.

§.20      **Discussion item: Inclusion of OMG in Smedjan**

Rapporteur: Carina Arnesson **(Appendix 7)**

It would be positive to let them work in the board room. It would be positive to include a bookshelf with folders for OMG. We could include the phone numbers from the OMG members at the main door. We could include a photo of OMG in Smedjan. Name competition among OMG members to name "Lilla konfen".

§.21      **Additional items**

No additional items

§.22      **Up-coming events**

Homecoming party 20/8

Introduction day exchange students 23/8

Kräftskiva 25/8

MÄddan 26/8

Introduction day bachelor/master students 29/8

Fadderiet

§.23

**To-do list**

- Alexandra and treasury will look into business cards for the committees, in order to have them in different events and sittings.
- Alexandra will post the vacant in the Election Committee four weeks before the Association Meeting.
- Alexandra still needs to prepare a marketing budget to the Association's meeting this fall.
- Erica still has to study the possibility of receiving an educational training session for the Board with Grant Thornton.

§.24

**Next meeting**

Monday 29<sup>th</sup> of August 18:00

§.25

**Meeting concluded**

Meeting is concluded at 20:40



## Appendix 1

### Notification: Per Capsulam #1 Purchase brandbooked tote bags for the new

#### Micronomists

Rapporteur: Carina Arnesson

**Background:** The Board has previously discussed buying brandbooked merchandise for the new Micronomists who come to study at Stockholm Business School this fall. This is mainly to increase the awareness of Föreningen Ekonomerna around campus, in order to strengthen our brand and gain more members. Since the cost of our new membership system will be substantially lower this year, we would like to invest this freed up capital in our future members.

We have got an offer from our supplier Unistore to buy tote bags for the discounted price of 69 SEK per piece. It is possible that this price can be discounted even more, and that Stockholm Business School will step in and sponsor a share of the price, in exchange for having their logo on one side of the tote bags. Since there will be nearly 1200 micronomists this fall, we would need to purchase 1200 tote bags for a total cost of maximum 82.800 SEK. If SBS do not wish to sponsor a share of the price, the association will take the whole cost. If there are tote bags left after Fadderiet, those can be handed out to other active members or during Fadderiet next semester. The order has to be placed August 5th at the latest for the tote bags to arrive in time for Fadderiet. Please see the specified budget in the attached file.

#### Claim

**that** the Board approves the purchase of 1200 brandbooked tote bags à 69 SEK, for the total cost of 82.800 SEK.

The Board voted accordingly:

Name:

Signature:

President: Approval	Carina Arnesson
Vice President: Approval	Andreas Wassenius
Second Vice President: Approval	Freddy Ekroth
Treasurer: Approval	Douglas Forsling
Vice Treasurer: Approval	Henrik Nordlander
Head of Corporate Relations: Approval	Erica Plahn
Head of Marketing: Approval	Alexandra Kaktus
Head of International Affairs: Approval	Pablo Chiroso
Head of IT: Approval	Axel Strömberg

### **Decision**

**that** the Board approves the purchase of 1200 brandboked tote bags à 69 SEK, for the total cost of 82.800 SEK.

**Secretary: Carina Arnesson**

### **Appendix 2**

**Notification: Approved project plan for London Banking Week 2016**

Rapporteur: Erica Plahn

**Information:** The project plan was approved by the Chairwoman of the Business Committee Jasmin Elmi and the Head of Corporate Relations Erica Plahn, the 8<sup>th</sup> of August. See attached file.

### **Appendix 3**

**Decision item: Debit card holder**

Rapporteur: Douglas Forsling

**Background:** Our social committee makes a lot of purchases for our social activities and pubs in Städet, therefore it is justified that the Chairman, Alexander Radig, of the Social Committee has a debit card at his disposal.

**Claim**

**that** the Board approves Alexander Radig as debit card holder.

**Appendix 4**

**Decision item: Language Policy**

Rapporteur: Pablo Chiroso

**Background:** Both the Swedish and the English version of the Language policy do not mention that budgets should be written in English as well. In order to ease the handover sessions to non-Swedish speakers as well as to allow the potential non-Swedish speakers in the project understand the financial aspect of the project, the budgets should be written in English too. Most of the projects currently send both the project plan and the budget in English but our policy does not reflect that. Therefore, it is my understanding that it would be very positive to introduce this formal aspect in the Language Policy.

**Claim**

**that** the Board approves the revised policy with changes besides the one submitted.

**Appendix 5**

### **Discussion item: Subventions for OMG**

Rapporteur: Douglas Forsling

**Background:** Last year the board subvention the dinner (sittnings) costs for members of OMG, they reasoned that the OMG got this subvention for representational purposes. A discussion regarding this subject this year should be in place since Fadderiet is coming.

### **Appendix 6**

#### **Discussion item: Recruitment of new Chair of the Election Committee**

Rapporteur: Carina Arnesson

**Background:** Since the position as Chair of the Election Committee is vacant, we need to start planning the recruitment of a new Chair. The Board needs to elect an Interim Chair, who then will be approved at the first annual Association Meeting in the beginning of October. This means we have to elect the Chair at Board Meeting #8, the 20<sup>th</sup> of September, at the latest.

### **Appendix 7**

#### **Discussion item: Inclusion of OMG in Smedjan**

Rapporteur: Carina Arnesson

**Background:** During the refurbishment of our venues we started discussing how we can make the Operational Management Group feel more comfortable with Smedjan as their workspace. Many improvements have been made, but before the semester starts I would like to discuss more suggestions of how we can accomplish this, e.g. through giving them places for storing their work.



**Föreningen  
Ekonomerna**  
STOCKHOLMS UNIVERSITET

**Secretary**

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Pablo Chiroso

**Adjuster**

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Henrik Nordlander

**Adjuster**

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Erica Plahn