

FÖRENINGEN EKONOMERNA VID STOCKHOLMS UNIVERSITET

Board Meeting #5
Monday 2017-08-28
The Board Room, House 3
Time: 18:00-22:00

§.1 **Call to Order**

Carolina Viklund called to order at 18:01.

Erica Plahn was adjusted into the meeting with speaking rights at 18.02.

Frida Wandborg was adjusted into the meeting with speaking rights at 18.02.

§.2 **Appointment of Secretary**

Emma Berger was appointed secretary.

§.3 **Appointment of Adjusters**

Sophia Rahmani & Sana Kfoury were appointed as adjusters.

§.4 **Adjustment of voting rights**

§.5	Attendees	Voting right	Speaking right
	Carolina Viklund	.	.
	Emma Berger	.	.
	Sana Kfoury	.	.
	Oktay Bagirbekov	.	.
	Nathalie Randelin	.	.
	Simon Jakobsen	.	.
	Sophia Rahmani	.	.
	Natalie Uljas	.	.
	Melker Mattsson	.	.
	Erica Plahn	.	.
	Frida Wandborg	.	.

§.6 **Adoption of Agenda**

The agenda was adopted with following changes:

- §.21 "Information item: Bar routines and cleaning routines for Städet" was changed to "Discussion item: Bar routines and

cleaning routines for Städet”

- Addition of item §.22:

Discussion item: Association website

Rapporteur: Emma Berger

All items were adjusted thereafter.

§.7

Follow up of to-do list

- Natalie has started planning our role during the introduction days in Ljuskåden this fall.
- Carolina talked to OMG regarding representation at association events.
- Sana made an action plan for Operation Loftet and collaborated with Sophia and Simon.
- Sophia and Natalie booked a meeting regarding the strategic project regarding Vision, Mission and Core Values.
- Carolina emailed Uppsalaekonomerna regarding their vision investigation.
- Sana talked to PrU about potential pub venues.
- Simon asked PwC about MWW banquet.
- Emma made an app for lending list and purchasing app.
- Melker worked on getting the website up and make sure to prepare membership system.
- Nathalie talked to PrU regarding work shirts

§.8

Adoption of previous protocols

The protocol from Board Meeting #4 was added to the archives.

§.9

Check-in

Processed.

§.10

Debriefing, all areas of responsibility

Carolina Viklund: Had a meeting with Emma regarding introduction speeches. Had a meeting with Simon regarding the Mecenat contract. Had a meeting with Sana and Natalie regarding the welcoming programs. Signed contracts with Medicinska Föreningen for Fadderiet. Had a meeting with SBS regarding the potential pub venue. Attended OMG-workshop. Participated during International Welcoming Day. Had a meeting with SEB together with Simon. Attended Homecoming.

Participated during Välkomstdagen in Aula Magna. Attended MÄddan.

Emma Berger: Had a meeting with Carolina regarding introduction speeches. Attended OMG-workshop. Planning introduction lectures with SBS. Finalised program Facebook group guidelines. Created Program Facebook Groups for students starting FS17. Had a meeting with Simon regarding Case Academy. Attended Homecoming. Had a meeting with Axel Strömberg and Sophia regarding a new website. Attended MÄddan. Daily duties.

Simon Jakobsen: Have had meetings with contact persons for KPMG, Academic Work, BDO and GT. Planned the rest of the meetings. Had meeting with Carolina regarding the mecenat contract. Contacted the ice-cream bar in Kräftriket and managed to get a discount for our members. Had start-up meeting with Business Committee and planned activities for the year. Contacted PwC regarding sponsorship for the MWW. Had meeting with SEB together with Carolina. Participated during Välkomstdagen in Aula Magna. Attended MÄddan. Daily duties.

Sophia Rahmani: Attended OMG-workshop. Participated during International Welcoming Day. Attended Homecoming. Attended MÄddan. Finalized and published the two new Facebook pages. Talked to Hyper Island about a collaboration this spring. Scheduled the next Core Values meeting. Started documenting Fadderiet for video footage to use for the association. Worked on getting the website up with Oktay and then had a meeting with Emma and Axel (Former Head of IT) regarding this. Daily duties.

Oktay Bagirbekov: Had a meeting with Carolina and SBS regarding the potential pub venue. Attended OMG-workshop. Participated during International Welcoming Day. Participated during Välkomstdagen in Aula Magna. Had a budget meeting with Nathalie and the project leader of Silicon Valley. Worked on getting the website up with Sophia. Attended MÄddan. Daily duties.

Sana Kfoury: Still in contact with the Red Cross. Had the OMG Workshop. Participated during the International Welcoming Day at Kräftriket. Participated in the Welcoming Day at Aula Magna. Met with PrU. Working on OMG Kick-off. Presented the Buddy contract sign the

- change members to students in target group.

§.14 **Notification: Approval of Project Plan for Homecoming 2017**
Rapporteur: Sana Kfoury **(Appendix 2)**

The Project plan for Homecoming 2017 was added to the archives with the following changes:

- Suggested change: change 2016/2017 to 2013/2014 in background.
- Delete exclusive in the last sentence.

§.15 **Decision item: Association website**
Rapporteur: Emma Berger **(Appendix 3)**
Emma briefed the board regarding the status of the website and that the one of the only options is to create a new website that will cost 12 500kr.

Claim

that the Board approves the expense of 12 500 SEK including VAT for creating the new website.

Decision

that the Board approves the expense of 12 500 SEK including VAT for creating the new website.

§.16 **Decision item: Approval of revised Key Card Policy**
Rapporteur: Carolina Viklund **(Appendix 4)**
Names that implies venues is revised to venues in general.

Claim

that the Board approves the revised Key Card Policy.

Decision

that the Board approves the revised Key Card Policy.

- §.17 **Discussion item: Song Books**
Rapporteur: Sana Kfoury **(Appendix 5)**
The discussion lead to the following: Emma will take on this project and recruit a project group. Sophia will be in it and help in regards of branding and graphic design. The song book itself does not need to be reinvented but only revised.
- §.18 **Discussion item: Red Cross**
Rapporteur: Sana Kfoury **(Appendix 6)**
Sana will wait for an answer from the Red cross's regarding cost but she will try to get it for free since we are an nonprofit organization. Sana will continue the dialog with the Red Cross regarding the first aid course.
- §.19 **Information item: Association Meeting #1**
Rapporteur: Carolina Viklund **(Appendix 7)**
The Association Meeting is going to be held on the 9th of October. The deadline for sending in motions and propositions is two weeks before the meeting on the 25th of September. The board should have a separate meeting regarding dividing the tasks that needs to be done regarding administration before the meeting. A separate meeting should be held regarding propositions.
- The meeting paused at 19:57.*
The meeting continued at 20:07
- §.20 **Information item: PrU Bar**
Rapporteur: Sana Kfoury **(Appendix 8)**
PrU wishes to have an ice machine in the bar, to use for drinks. They could use the budgeted money for the bar to buy the ice-machine. Sana will ask PrU to bring it up on a OMG meeting.
- §.21 **Discussion item: Bar routines and cleaning routines for Städet**
Rapporteur: Nathalie Randelin **(Appendix 9)**
The discussion lead to the following: The routine document should be a guideline and not a policy. When it is finished, it should be communicated to the OMG so that they are aware of the routines. Sana will go through the guidelines with Övfer Spritis. Frida pointed out that there has been a document for cleaning routines for Städet before that

probably has gone missing.

§.22 **Discussion: Association website**

Melker has the main responsibility for its completion and he will put together a to-do list. Sophia will review the old material. Emma will hand over everything she knows to Melker. The Website should be published as soon as possible.

§.23 **Additional items**

§.24 **Up-coming events.**

- Mater's Welcoming Weeks' reception
- BAPS & GM reception
- Kick-off carnival
- Plain Crash @ Café Opera.

§.25 **To-do list**

- Oktay & Nathalie will book a meeting with the board regarding the Association Budget.
- Emma will put together a songbook-group
- Carolina will start a mail thread about the Association Meeting and book a meeting regarding the Association Meeting with the board.
- The Board will go through the protocol from the last Association Meeting.
- Carolina will contact Calle regarding the lock on Pyramiden.
- Sana will have a meeting with PrU regarding communication.

§.26 **Next meeting**

The next meeting will take place the 5th of September 18:00.

§.27 **Meeting concluded**

The meeting was concluded at 21:18.



**Föreningen
Ekonomerna**
STOCKHOLMS UNIVERSITET

Secretary

Emma Berger

Adjuster

Sophia Rahmani

Adjuster

Sana Kfoury

Appendix 1

Notification: Approval of Project Plan for the Career Choice FS2017

Rapporteur: Simon Jakobsen

Information: Many of the students at SBS struggle with choosing which major they would like to choose to study within their program during the first semesters. This event is held every semester. The project consists of five company visits where all visits are inspiration for a specific major; Audit, Managerial Accounting, Management, Marketing and Finance. After consulting with the project group, I have now approved their project plan.

Appendix 2

Notification: Approval of Project Plan for Homecoming 2017

Rapporteur: Sana Kfoury

Information: I have approved the Event's Committee's Project Plan. Homecoming is a very new project within the Event Committee. This project came about in response to the absence of an association-organized event that allows returning members to mingle, hang out, and reflect over their summers. Another reason for the creation of the project is the prevalence of Fadderiet during the first school weeks. This has made it slightly challenging for members to fully catch up with one another before the start of the semester. Thus, an old-member exclusive event was born.

Appendix 3

Decision item: Association website

Rapporteur: Emma Berger

Background: Due to the server crash, our website has been down and we haven't managed to recover it. As it looks now, we will not be able to recover the website which means that we need a new one. We need an association website up as soon as possible and the only alternative is to create a new one. I have been talking to Axel Strömberg, former Head of IT, and he is willing to create a new website for the prize of 12 500 SEK (including VAT). I want the board to make a decision to pursue this and accept Axels offer.



I claim

that the Board approves the expense of 12 500 SEK including VAT for creating the new website.

Appendix 4

Decision item: Approval of revised Key Card Policy

Rapporteur: Carolina Viklund

Background: Due to the change of venues, it is time to update our Key Card Policy (Policy för passerkort). The amendments that have been made in the policy are marked in red and the parts that should be removed are over-lined.

I claim

that the Board approves the revised Key Card Policy.

Appendix 5

Discussion item: Song Books

Rapporteur: Sana Kfoury

Background: We are running out of songbooks and therefore a project group needs to be formed in order to assure this gets done before Fadderiet SS18.

Appendix 6

Discussion item: Red Cross

Rapporteur: Sana Kfoury

Background: I have some updates for the Board about the First Aid situation. Also, I was wondering if we could discuss paying for the services.



Appendix 7

Information item: Association Meeting #1

Rapporteur: Carolina Viklund

Background: Now that the date for our first annual association meeting is set, I want to briefly inform you about areas of responsibility, preparations and deadlines.

Appendix 8

Information item: PrU Bar

Rapporteur: Sana Kfoury

Background: PrU would like to be part of the new bar procedures and have listed a few ways they would like to improve the new bar.

Appendix 9

Information item: Bar routines and cleaning routines for Städet

Rapporteur: Nathalie Randelin

Background: Öfverspritis in PrU has created bar routines and cleaning routines, something that has never existed before. These routines are to be followed for the whole association and will be available on Podio. It is important that you read it carefully so that you are aware of the routines regarding the bar and also since we might use it. The bar routines will be translated to English. See attached files.