

FÖRENINGEN EKONOMERNA VID STOCKHOLMS UNIVERSITET

Board Meeting #12
Tuesday 2017-10-31
The Board Room, House 3
Time: 18:00-22:00

§.1 **Call to Order**

Carolina Viklund called to order at 18:04.

Antonia Cruz Olsson was adjusted into the meeting at 18:04.

§.2 **Appointment of Secretary**

Simon Jakobsen was appointed secretary.

§.3 **Appointment of Adjusters**

Carolina Viklund and Nathalie Randelin were appointed adjusters.

§.4 **Adjustment of voting rights**

Emma Berger adjusted her vote to Simon Jakobsen.

§.5	Attendees	Voting right	Speaking right
	Carolina Viklund	.	.
	Sana Kfoury	.	.
	Oktay Bagirbekov	.	.
	Nathalie Randelin	.	.
	Simon Jakobsen	.	.
	Sophia Rahmani	.	.
	Natalie Uljas (18:04-19:58)	.	.
	Melker Mattsson	.	.
	Antonia Cruz Olsson	.	.
	Carl Torstensson (18:41-19:04)	.	.

§.6 **Adoption of Agenda**

The agenda was adopted with the following changes:

- §.23 "Decision item: Election of Generals for Fadderiet SS18" was changed to the new §.14 in the agenda. All other items were adjusted thereafter.

- Add new item §25:
Discussion item: Fridge routines.
Rapporteur: Sophia Rahmani
- Add new item §26:
Information Item: I-Forum
Rapporteur: Natalie Uljas

§.7

Follow up of to-do list

- Nathalie and Oktay has sent cost-, and revenue estimation to Carolina for the Pub venue strategic project.
- Nathalie and Oktay has created a cost-, and revenue analysis for the Board meeting and debriefed it with the Board.
- Sophia has told the Chairs of the Marketing Committee to add the project plan for the Marketing Workshop to the archives.

§.8

Adoption of previous protocols

The protocol from Board Meeting #11 was added to the archives.

§.9

Check-in

Processed.

§.10

Debriefing, all areas of responsibility

Carolina Viklund: Attended Tvärsis with Board and OMG. Attended strategic workshop with the Ministry of Marshals. Attended Campusrådsmöte. Had a meeting with SBS together with Emma regarding future association venues. Had a meeting with Emma and Simon regarding the strategic project "Steering Documents". Attended Magisterpromovering. Attended Universitetsfejden in Uppsala. Daily duties.

Emma Berger: Attended SFN. Attended Tvärsis with Board and OMG. Had meeting with a new student representative. Attended strategic workshop with the Ministry of Marshals. Attended Campusrådsmöte. Had meeting with Nina at SBS regarding students feedback. Had a meeting with SBS together with Carolina regarding future association venues. Had a meeting with Carolina and Simon regarding the strategic project "Steering Documents". Attended Magisterpromovering. Attended Songbook committee meeting through skype. Daily duties.

Simon Jakobsen: Attended Tvärsis with the Board and OMG. Attended strategic workshop with the Ministry of Marshals. Had a meeting with Emma and Carolina regarding the strategic project "Steering Documents". Attended Magisterpromovering. Had online meeting with a new collaboration. Daily duties.

Sana Kfoury: Attended Tvärsis with the Board and OMG. Attended strategic workshop with the Ministry of Marshals. Attended Universitetsfejden in Uppsala. Had the OMG Kick-Off. Interviewed candidates for the position of General. Attended Event Committee's Workshop. Daily duties.

Sophia Rahmani: Attended Tvärsis with Board and OMG. Attended strategic workshop with the Ministry of Marshals. Attended the PWC project leading course.

Natalie Uljas: Attended Master Club's first meeting. Attended Tvärsis with Board and OMG. Attended I-Forum in Helsinki. Daily duties.

Oktaý Bagirbekov: Attended Tvärsis with Board and OMG. Attended strategic workshop with the Ministry of Marshals. Made a break-even analysis for the new potential pub-venue together with Nathalie. Attended Universitetsfejden in Uppsala. Attended the PWC project leading course. Daily duties.

Nathalie Randelin: Prepared for and attended Tvärsis. Attended strategic workshop with the Ministry of Marshals. Created break-even analysis for the new potential pub venue with Oktaý. Attended Universitetsfejden in Uppsala. Attended the PwC project leading course. Daily duties.

Melker Mattsson: Daily duties.

§.11

Debriefing, Treasury

The Treasury had nothing new to add.

§.12

Debriefing, Operational Management Group

The OMG had their kick-off, which went good.

§.13

Debriefing, Strategic projects

- Albano Move: Emma and Carolina had a meeting with SBS regarding House 1 in Kräftriket. This could eventually be an option for the move, since we would only get 110 square meters at the new campus. House 1 is around 300 square meters.
- Pub venue: SBS has informed us that they will pay for the whole renovation of the new pub venue if we were to get it. They also confirmed that we are allowed to use Stådet and Arom until we get the new pub venue.
- Steering documents: Emma, Simon and Carolina has started the strategic project regarding the steering documents and set a plan.

§.14

Decision item: Election of Generals for Fadderiet SS18

Rapporteur: Sana Kfoury

(Appendix 1)

Sana Kfoury was adjusted out of the meeting at 18:38.

Sana Kfoury was adjusted into the meeting at 18:41.

Carl Torstensson was adjusted into the meeting at 18:41.

Interview was held with Carl Torstensson.

Carl Torstensson was adjusted out of the meeting at 19:04.

The meeting was paused at 19:05.

The meeting was resumed at 19:14.

Claim

that the board elects Carl Torstensson as General for Fadderiet SS2018.

Decision

that the board elects Carl Torstensson as General for Fadderiet SS2018.

The other candidate, Runa Nordvall, withdrew her application.

§.15 **Notification: Approval of Project Plan for KMR Sittning FS17**
Rapporteur: Sana Kfoury **(Appendix 2)**

The project plan for KMR Sittning FS17 was added to the archives with following change:

- Two last sentences under “Budget” are to be removed.

§.16 **Notification: Approval of Project Plan for Universitetsfejden Uppsala FS17**
Rapporteur: Sana Kfoury **(Appendix 3)**

The project plan for Universitetsfejden Uppsala FS17 was added to the archives.

§.17 **Notification: Approval of Project Plan for Halloweensttning FS17**
Rapporteur: Sana Kfoury **(Appendix 4)**

The project plan for the Halloweensttning FS17 was added to the archives.

§.18 **Notification: Approval of Project Plan for Tvärsis Marketing & International**
Rapporteur: Natalie Uljas **(Appendix 5)**

The project plan for the Tvärsis Marketing & International was added to the archives with following changes:

- Remove the section “Budget”, since the project will be based on self-cost and will not go through the association. Related things in the project plan should be removed thereafter.
- Change all phrasings of “spex” to “gyckel”.

Natalie Uljas was permanently adjusted out of the meeting at 19:58. She adjusted her vote to Melker Mattsson.

The meeting was paused at 19:59.

The meeting was resumed at 20:09.

§.19 **Notification: Approved Budget for KMR-sittning FS17**
Rapporteur: Oktay Bagirbekov **(Appendix 6)**

The budget for the KMR-sittning FS17 was added to the archives.

§.20 **Notification: Approved Budget for DreamFEST FS17**
Rapporteur: Oktay Bagirbekov (Appendix 7)

The budget for the DreamFEST FS17 was added to the archives.

§.21 **Notification: Approved Budget for Universitetsfejden Uppsala FS17**
Rapporteur: Oktay Bagirbekov (Appendix 8)

The budget version that was sent in for Universitetsfejden Uppsala FS17 was wrongly submitted. Therefore, the budget for Universitetsfejden Uppsala FS17 was added to the archives with the same changes that were made upon approval by the Treasury:

- Delete row 11 “Sports FS17 budget” and 12 “Sports SS18 budget”, which resulted in a negative result of 3087 kr.

§.22 **Notification: Approved Budget for Halloweenstning FS17**
Rapporteur: Oktay Bagirbekov (Appendix 9)

The budget for the Halloweenstning FS17 was added to the archives.

§.23 **Notification: Approved Budget for Crack the Case FS17**
Rapporteur: Oktay Bagirbekov (Appendix 10)

The budget for Crack the Case FS17 was added to the archives.

§.24 **Discussion item: Break-even Analysis Pub**
Rapporteur: Oktay Bagirbekov & Nathalie Randelin (Appendix 11)

The Board discussed potential up-, and downsides of the break-even analysis for the new pub venue. The recommendation from Antonia was to improve it further with “scenario planning”, where we can compare “worst case scenario” to “best case scenario”.

§.25 **Discussion item: Fridge Routines**
Rapporteur: Sophia Rahmani

Input from members regarding the fridge was lifted. The main input was that it is a mess and that food disappears even though notes are set on the food. Discussions on potential solutions to this were held by the Board.

§.26 **Information item: I-forum**
Rapporteur: Natalie Uljas

Since Natalie was adjusted out of the meeting and adjusted her vote to Melker, he became the rapporteur instead. The information item regarding the I-forum was that they are working more like U9 in order to develop and become better long term. Guidelines and protocols were created in order to make sure that information passes over to the next generation so that I-forum can grow and become better. Natalie also got great ideas that she will implement.

§.27 **Additional items**

§.28 **Up-coming events**

- Discover EY
- Halloweenstning
- Gustav II Adolf with MÄ
- ECT Milan
- Gräddgasquen

§.29 **To-do list**

- Simon will contact Mats at Mecenat in order to finalize the contract.
- Simon will go through the contract with UniStore and look into what it says.
- Simon will look into routines for when and how much money that goes to Rådspotten for events held in SBS venues.

§.30 **Next meeting**

The next meeting will take place Tuesday 14th of November at 18:00.

§.31 **Meeting concluded**

The meeting was concluded at 21:25.

Appendix 1

Decision item: Election of Generals for Fadderiet SS18

Rapporteur: Sana Kfoury

Background: Election of Project Managers, Generals, for the welcoming programme Fadderiet Spring Semester 2018. See attached files.

I claim

that the Board elects Carl Torstensson as General for Fadderiet SS18.

I claim

that the Board elects Runa Nordvall as General for Fadderiet SS18.

Appendix 2

Notification: Approval of Project Plan for KMR Sittning FS17

Rapporteur: Sana Kfoury

Information: The Project Plan for KMR Sittning (Valvakan) was approved by the Chair of the Social Committee, Pontus Kaneberg, and the 2nd Vice President and Head of Internal Communication, Sana Kfoury, on the 11th of October 2017.

Appendix 3

Notification: Approval of Project Plan for Universitetsfejden Uppsala FS17

Rapporteur: Sana Kfoury

Information: The Project Plan for Universitetsfejden Uppsala FS17 was approved by the Chair of the Sports Committee, Christian Marina, and the 2nd Vice President and Head of Internal Communication, Sana Kfoury, on the 2nd of October 2017.

Appendix 4

Notification: Approval of Project Plan for Halloweensittning FS17

Rapporteur: Sana Kfoury

Information: The Project Plan for Halloweensittning was approved by the Chair of the Event Committee, Eid Jazairi, and the 2nd Vice President and Head of Internal Communication, Sana Kfoury, on the 4th of October 2017.

Appendix 5

Notification: Approval of Project Plan for Tvärsis Marketing & International Committee FS17

Rapporteur: Natalie Uljas

Information: The project plan was approved by the Chairmen of the International and Marketing Committee, and by the Head of Marketing and Head of International Affairs, on the 12th of October. See attached file.

Appendix 6

Notification: Approved Budget for KMR-sittning FS17

Rapporteur: Oktay Bagirbekov

Information: The Treasury has approved the budget for KMR-sittning on the 12th of October. See attached file.

Appendix 7

Notification: Approved Budget for DreamFEST FS17

Rapporteur: Oktay Bagirbekov

Information: The Treasury has approved the budget for DreamFEST FS17 on the 13th of October. See attached file.

Appendix 8

Notification: Approved Budget for Universitetsfejden Uppsala FS17

Rapporteur: Oktay Bagirbekov

Information: The Treasury has approved the budget for Universitetsfejden Uppsala FS17 on the 16th of October. See attached file.



Appendix 9

Notification: Approved Budget for Halloweensittning FS17

Rapporteur: Oktay Bagirbekov

Information: The Treasury has approved the budget for Halloween-sittning FS17 on the 23rd of October. See attached file.

Appendix 10

Notification: Approved Budget for Crack the Case FS17

Rapporteur: Oktay Bagirbekov

Information: The Treasury has approved the budget for Crack the Case on the 27th of October. See attached file.

Appendix 11

Discussion item: Break-even analysis

Rapporteur: Oktay Bagirbekov & Nathalie Randelin

Background: On the Association meeting it was decided that before we decide if we should go for the potential pub venue (8:209), a break-even analysis should be made to see if it is possible to cover the venue cost. The Treasury has now created a break-even analysis, see attached file. The analysis is based on the average number of how much profit we approximately make on each person attending a pub. The average profit per person is 86 SEK. This number is based on the profit that was made on the first two pubs during Fadderiet, and then divided by 220, as we estimate that there were 220 people attending and buying beverages. We then calculated for two categories of pubs, "big pubs" and "small pubs". We estimate that 220 people will attend the big pubs and 80 people will attend the small pubs. The conclusion is that to break-even, we need to have 4 big pubs and 8 small pubs. We want this discussion to lead to some consensus about if the venue cost needs to be covered from the revenues, and if so, if the break-even is realistic to reach. See attached file.