



FÖRENINGEN EKONOMERNA VID STOCKHOLMS UNIVERSITET

Board Meeting #14
Tuesday 2017-11-28
The Board Room, House 3
Time: 18:00-22:00

§.1 **Call to Order**

Carolina Viklund called to order at 18:00.

§.2 **Appointment of Secretary**

Simon Jakobsen was appointed secretary.

§.3 **Appointment of Adjusters**

Carolina Viklund and Emma Berger were appointed adjusters.

§.4 **Adjustment of voting rights**

Natalie Uljas adjusted her vote to Sana Kfoury and Sophia Rahmani adjusted her vote to Oktay Bagirbekov.

§.5	Attendees	Voting right	Speaking right
	Carolina Viklund	.	.
	Emma Berger	.	.
	Sana Kfoury	.	.
	Oktay Bagirbekov	.	.
	Nathalie Randelin	.	.
	Simon Jakobsen	.	.
	Melker Mattsson	.	.
	Natalie Uljas (20:01-23:29)	.	.
	Sophia Rahmani (20:01-23:32)	.	.

§.6 **Adoption of Agenda**

The agenda was adopted with the following changes:

- Change rapporteur from Natalie Uljas to Sana Kfoury on §.19 "Notification: Approval of Project Plan for International Business Week 2018" and §.20 "Notification item: Approval of Project Plan for Global Music Industry 2018".

§.7 **Follow up of to-do list**

- Sophia has told the project group for the WordPress event to change the date of their event.
- Sophia has told the marketing chairs to put the project plan for the WordPress event to the archives.

§.8 **Adoption of previous protocols**

The protocol from Board Meeting #13 was added to the archives.

§.9 **Check-in**

Processed.

§.10 **Debriefing, all areas of responsibility**

Carolina Viklund: Attended IS-meeting. Had a meeting with Simon regarding contract for potential new pub venue. Had a meeting with Emma and Simon regarding steering documents. Attended information meeting for the Nobel Festivities. Attended Crisis Workshop with Board. Had a meeting with Mecenat together with Simon regarding contract. Attended Board kick-off with PwC. Had a meeting Ekonomernas Dagar regarding the contract for Stockholm Sports Center. Had another meeting with Emma and Simon regarding steering documents. Attended Juristernas Årsbal. Attended practice for the Nobel Festivities. Had a meeting with SBS together with Emma regarding the future move and pub venue.

Natalie Uljas: Attended Crisis Workshop with Board. Attended Board kick-off with PwC. Had a meeting with Sana and the new Generals regarding Fadderiet. Had a meeting with IC regarding ongoing projects. Started working on revising bonus point policy together with Sana.

Emma Berger: Attended IS-meeting. Held Student Council meeting. Had a meeting with Carolina and Simon regarding steering documents. Attended SFN pre-meeting. Had meeting with Vladimir. Attended information meeting for the Nobel Festivities. Attended Crisis Workshop with Board. Attended UN-meeting. Had meeting with Sophia regarding marketing for the Student Council. Held Songbook Committee meeting. Attended Board kick-off with

PwC. Attended SFN-meeting. Had another meeting with Carolina and Simon regarding steering documents. Attended Juristernas Årsbal. Attended practice for the Nobel Festivities. Had a meeting with SBS together with Carolina regarding the future move and pub venue.

Nathalie Randelin: Meeting regarding digitalize structure and started to working on it. Meeting regarding capital structure and starting to working on it. Meeting with Oktay and the treasurer from SASSE to exchange knowledge. Sended out payment information regarding the representation cost and Tvärsis to OMG and the Board. Meeting with the new generals regarding how they should create the budget for Fadderiet. Attended Juristernas Årsbal. Daily duties.

Simon Jakobsen: Executed collaboration with Learnesy. Had meeting with Emma and Carolina regarding steering documents. Had meeting together with Carolina with Mats from Mecenat. Had meeting with Carolina regarding the contract for the new pub venue. Had meeting with Ekonomernas Dagar regarding the contract for Stockholms Sport Center. Attended Crisis Workshop. Attended kick-off with PwC. Had meeting with Lukas from WhisprGroup. Had meeting with Anastasia regarding new collaborations. Had meeting with Generals regarding what to think about regarding companies during the welcoming weeks. Had meeting with a potential new collaboration, DreamBroker. Daily duties.

Melker Mattsson: started working to set up a website for the finance society. Attended crisis workshop. Attended PwC kickoff. Daily duties.

Sana Kfoury: Held a meeting with the Event Committee. Held a Meeting with the Social Committee. Held a meeting with Sports Committee. Held a meeting with Natalie and Generals. Attended PwC kick-off. Working on OMG kick-out. Daily duties.

Oktay Bagirbekov: Had a meeting with Nathalie regarding our two strategic projects, digitalize structure and capital structure. Meeting with Nathalie and treasurer from SASSE to exchange knowledge. Attended U9 in Umeå. Attended Crisis Workshop with Board. Attended Board kick-off with PwC. Meeting with the new

generals regarding how they should create the budget for Fadderiet.
Daily duties.

Sophia Rahmani: Attended Songbook Committee meeting. Attended
Board Kick-off with PWC. Daily duties.

§.11 **Debriefing, Treasury**

The treasury reminds the Board to inform them whenever a project
plan is approved.

§.12 **Debriefing, Operational Management Group**

The OMG is planning a kick-out. November 30th is the last OMG-
meeting for this semester.

§.13 **Debriefing, Strategic projects**

- **Pub venue:** A meeting was held with SBS recently. During this
meeting, new information regarding the conditions of the
potential pub agreement was raised. Considerations whether to
continue with the project has therefore arisen.
- **Albano move:** SBS will probably confirm that we will get House
1. The move will probably take place during the next semester.
- **Steering documents:** Continuously going through steering
documents, first round sent in to this Board meeting.
- **Digitalization of payment system:** Treasury is looking into
iZettle.
- **Capital structure:** Treasury has started looking into the capital
structure and the way we work with budgets. They are also
looking into what happens with exceeding money from events,
and the possibility to distribute the money between the
committees.

The meeting was paused at 18:44.

The meeting was resumed at 18:50.

§.14 **Notification: Approval of Project Plan for Internal Management
Events 2017**

Rapporteur: Simon Jakobsen

(Appendix 1)

The project plan for Internal Management Events 2017 was added to the
archives.

- Under *Execution*, remove amounts (150 SEK and 600 SEK).
- Under *Budget*, add a sentence saying, “Revenues will consist of X, costs will consist of Y”.
- Under *Marketing*, remove “Instagram” and “Sharing posters on Facebook pages of different programs (BAPS, GM, FEK, Master programs).

§.20 **Notification: Approval of Project Plan for Global Music Industry 2018**
Rapporteur: Sana Kfoury **(Appendix 7)**

The project plan for Global Music Industry 2018 was added to the archives with the following changes:

- Change “Smedjan pre-party” to “SBS venues pre-event”.
- Change contact e-mails from personal to Föreningen Ekonomerna’s.
- Under *Marketing Plan*, remove “Discussion Forum for Business Students at Stockholm University”.
- Under *Budget*, add a sentence saying, “Revenues will consist of X, costs will consist of Y”.

§.21 **Notification: Approval of Project Plan for Presentation Course SS18**
Rapporteur: Emma Berger **(Appendix 8)**

The project plan for the Presentation Course SS18 was added to the archives with the following changes:

- Under *Budget*, change to “No, there won’t be a budget”.
- Remove all venue names and replace with “SBS venues”.
- Change the header from “Presentation Course SS17” to “Presentation Course SS18”.

The meeting was paused at 19:48.

The meeting was resumed at 20:01.

Natalie Uljas was adjusted into the meeting at 20:01.

Sophia Rahmani was adjusted into the meeting at 20:01.

§.22 **Decision item: Approval of Project Plan for Fadderiet SS18**
Rapporteur: Sana Kfoury **(Appendix 9)**

Claim

that the Board approves the Project Plan for Fadderiet SS18.

The meeting was paused at 21:22.

The meeting was resumed at 21:32.

Decision

that the Board approves the Project plan for Fadderiet SS18 with the following changes:

- Under *Objective and Purpose*, change “official language” to “working language”. Also remove “side projects”.
- Under *Marketing*, remove the name of the Marketing Manager “Johanna Kastensson”. Also remove “Instagram”. Change “Marketing plan will be created 2 weeks before any marketing starts for Fadderiet” to “Marketing plan will be submitted before any marketing starts”.
- Under *Areas of responsibilities*, remove all names of the people at all positions.
- Under *Marketing Manager*, remove “The selected person is someone with a creative mind, which is perfect so that all the material used on the social platforms is well done”.
- Under *Business Manager*, remove the last sentence: “The person will contact the partners to also give them the opportunity to meet the new incoming students”.
- Under *Theme*, change “Gods” to “Gods of Olympus”.
- Under *Buddy Kick-off*, “rent a venue” should be removed.
- Under *MÄddan*, change “arranged by the Ministry of Marshals” to “toasted by the Ministry of Marshals”. Furthermore, change “Stockholm University” to “Föreningen Ekonomerna”. Since the event will include alcohol, an “A” should be added.
- Under *The battle of Smedjan*, change the date of the event since it will clash with the run-ins for the exchange students.
- Under *Tyrion’s Trial*, remove “The questions will revolve around Fadderiet’s previous events and the theme Disney at a pub”.
- Under *Black and White Party at Café Opera*, remove “all-white” so it says, “We plan to have a dress code party”.
- Remove “Ticket sale to the FULSITTNING – 25th of January” from project plan.

- Under *Dodgeball – Slay the dragon 30th of January*, remove “Drone”.
- Under *A Frozen Race*, remove “Redbull has made a request of this type of event. (We need food and cash)”.
- Under *FULSITTNING – A House Party*, add that “the dress-up missions should be approved by the Second Vice President, and when applicable, by the Board”.
- Remove “Ticket sale for the Finsittning – 15th of February” from the project plan.
- Under *Recap*, change date.
- Under the calendar, adjust the changes above.

§.23 **Decision item: Approval of Project Plan Gulf Coast Tour 2018**
Rapporteur: Natalie Uljas **(Appendix 10)**

Claim

that the Board approves the Project Plan for Gulf Coast Tour 2018.

Decision

that the Board declines the Project Plan for Gulf Coast Tour 2018.

§.24 **Decision item: Approval of Project Plan Venture Asia 2018**
Rapporteur: Natalie Uljas **(Appendix 11)**

Claim

that the Board approves the project plan for Venture Asia 2018.

The meeting was paused at 22:38.

The meeting was resumed at 22:45.

Decision

that the Board approves the project plan for Venture Asia 2018 with the following changes:

- Under *Execution*, add the following sentence: “A break date will be set by the Head of International Affairs to evaluate if the project group can proceed with the execution of the project”.

- Under *Date*, add that the date needs to be approved by the Head of International Affairs.
- Under *Budget*, add a sentence saying, “Revenues will consist of X, costs will consist of Y”.
- Remove the section of *Sponsorship* from the project plan and mention it under *Budget* instead.
- Under *Time Plan*, remove “make reservations?”.

§.25

Decision item: Revised Policy for Welcoming Programs

Rapporteur: Carolina Viklund

(Appendix 12)

Claim

that the Board approves the Revised Policy for Welcoming Programs.

Decision

that the Board approves the Revised Policy for Welcoming Programs with the following changes:

- Under *Generella riktlinjer*, add the following sentence “Kommunicera en konsekvent bild av varumärket Föreningen Ekonomerna”.
- Under *Projektledare skall ändras*: “Hålla god kommunikation med Buddies samt säkerställa att de uppdateras om mottagningsverksamhetens upplägg” to “Hålla god kommunikation med Buddies och projektgrupp samt säkerställa att de uppdateras om mottagningsverksamhetens upplägg”.

§.26

Decision item: Revised Conduct and Equality Policy

Rapporteur: Carolina Viklund

(Appendix 13)

Natalie Uljas was adjusted out of the meeting and adjusted her vote to Sana Kfoury at 23:29.

Claim

that the Board approves the Revised Conduct and Equality Policy.

Decision

that the Board approves the Revised Conduct and Equality Policy.

- §.27 **Decision item: Distribution of OMG-medals**
Rapporteur: Simon Jakobsen **(Appendix 14)**

Sophia Rahmani was adjusted out of the meeting and adjusted her vote to Oktay Bagirbekov at 23:32.

Claim

that the Board approves the Distribution of OMG-medals to all members of the OMG.

Decision

that the Board approves the Distribution of OMG-medals to all members of the OMG.

- §.28 **Discussion item: Recruitment Routines**
Rapporteur: Carolina Viklund **(Appendix 15)**

Discussions were held by the Board. Sana will bring this subject up on a OMG-meeting in order to remind the members that not all positions have to require a CV.

- §.29 **Discussion item: Introduction Days SS18**
Rapporteur: Emma Berger **(Appendix 16)**

Emma brought up that we should divide the responsibilities for the upcoming introduction days. Since not all Board members were present at the meeting, it was decided that the discussion will be picked up over a Google docs.

- §.30 **Information item: Debriefing U9**
Rapporteur: Oktay Bagirbekov **(Appendix 17)**

Oktay attended U9 and debriefed the Board on the insights he got during his visit. They talked about incident reporting and how we work with strategic projects. Internationalization and a potential “corporate forum” were lifted.



§.31 **Additional items**

§.32 **Up-coming events**

- Aktivakvällen.
- Entreprenörernas Dagar.
- PwC Event.
- Get Audit Day
- FE.S.T Feat.
- SASSE Winter Gasque
- Nobel
- Crack the case

§.33 **To-do list**

- Nathalie will order medals for the OMG.
- Emma will create a Google Docs in order to plan for the Introduction Days SS18.
- Sana will go through the Project Plan Template.

§.34 **Next meeting**

The next meeting will take place 12th of December at 18:00.

§.35 **Meeting concluded**

The meeting was concluded at 23:48.

Appendix 1

Notification: Approval of Project Plan for Internal Management Events 2017

Rapporteur: Simon Jakobsen

Information: November 15th, the chair of the Business Committee, Anna Larsson, sent in this project plan for approval. After reviewing and sending it back multiple times, I approved it November 26th.

Appendix 2

Notification: Approval of Project Plan for Step Into Finance

Rapporteur: Simon Jakobsen

Information: November 20nd, the chair of the Finance Society, Ali-Leon Al-Najem, sent in this project plan for approval. After reviewing it, I approved it November 22nd.

Appendix 3

Notification: Approval of Project Plan for Aktivakvällen

Rapporteur: Sana Kfoury

Information: The Project Plan for Aktivakvällen was approved by the Chair of the Event Committee, Eid Jazairi, and the 2nd Vice President and Head of Internal Communication, Sana Kfoury, on the 24th of November 2017.

Appendix 4

Notification: Approval of Project Plan for Hjulmiddagen

Rapporteur: Sana Kfoury

Information: The Project Plan for Hjulmiddagen was approved by the Chair of the Social Committee, Pontus Kaneberg, and the 2nd Vice President and Head of Internal Communication, Sana Kfoury, on the 24th of November 2017.

Appendix 5

Notification: Approval of Project Plan for Floorball Tournament FS17

Rapporteur: Sana Kfoury

Information: The Project Plan for Floorball Tournament FS17 was approved by the Chair of the Sports Committee, Christian Marina, and the 2nd Vice President and Head of Internal Communication, Sana Kfoury, on the 24th of November 2017.

Appendix 6

Notification: Approval of Project Plan for International Business Week 2018

Rapporteur: Natalie Uljas

Information: The Project Plan for International Business Week 2018 was approved by Head Of International Affairs on the 24th of November.

Appendix 7

Notification: Approval of Project Plan for Global Music Industry 2018

Rapporteur: Natalie Uljas

Information: The Project Plan for Global Music Industry 2018 was approved by Head Of International Affairs on the 25th of November.

Appendix 8

Notification: Approval of Project Plan for Presentation Course SS18

Rapporteur: Emma Berger

Information: The project plan was approved by the Chair of the Education Committee Ioanna Sidiropoulou and the Vice President and Head of Education Emma Berger on the 24th of November. See attached file.

Appendix 9

Decision item: Approval of Project Plan for Fadderiet SS18

Rapporteur: Sana Kfoury

Background: The Project Plan for Fadderiet SS18 was reviewed by the Head of International Affairs, Natalie Uljas, and approved by the 2nd Vice President and Head of Internal Communication, Sana Kfoury, on the 25th of November 2017.

I claim

that the Board approves the Project Plan for Fadderiet SS18.

Appendix 10

Decision item: Approval of Project Plan Gulf Coast Tour 2018

Rapporteur: Natalie Uljas

Background: The Gulf Coast Tour strives to provide business students interested in an international career with the possibility to learn more about the realities of working within companies and organizations abroad. The ambition of this project is to narrow the gap between students and the global business world by arranging a tour, visiting companies and organizations in the Gulf Coast - specifically Dubai and Abu Dhabi.

I claim

that the Board approves the Project Plan for the Gulf Coast Tour 2018.

Appendix 11

Decision item: Approval of Project Plan Venture Asia 2018

Rapporteur: Natalie Uljas

Background: Venture Asia 2018, through company visits and university tours, will show members of the association career, internship, and exchange possibilities in Hong Kong. This project will also help build the brand of Föreningen Ekonomerna globally, as this would be the inaugural Venture Asia project to travel abroad, which would take the project to the next level. For students interested in an international

career, they will learn how the employees of different multinational companies have been able to build a career in Hong Kong, and the benefits of this. The project group aims to help the participants gain valuable insight on how a career abroad is built and establish connections with the firms and partner universities the project intend to visit.

I claim

that the Board approves the Project Plan for Venture Asia 2018.

Appendix 12

Decision item: Revised Policy for Welcoming Programs

Rapporteur: Carolina Viklund

Background: As a part of the strategic project “Steering Documents” we have begun to revise all policies. The project group has now revised the Policy for Welcoming Programs. Attached is the current and new suggested version of the policy.

I claim

that the Board approves the revised Policy for Welcoming Programs.

Appendix 13

Decision item: Revised Conduct and Equality Policy

Rapporteur: Carolina Viklund

Background: As a part of the strategic project “Steering Documents” we have begun to revise all policies. The project group has now revised the Conduct and Equality Policy. Attached is the current and new suggested version of the policy.

I claim

that the Board approves the revised Conduct and Equality Policy.

Appendix 14

Decision item: Distribution of OMG-medals

Rapporteur: Simon Jakobsen

Background: In previous Board meetings, we have discussed whether all OMG-members should get OMG-medals or not. Since club chairs and project managers for ED don't get medals and thorough discussions have been held regarding this, I think we have enough foundation to make a decision regarding who should get OMG-medals.

I claim

that the Board approves distribution of OMG-medals to all members of the OMG.

Appendix 15

Discussion item: Recruitment Routines

Rapporteur: Carolina Viklund

Background: It has come to my attention that it has become more common that positions within the association require CV as a part of the recruitment process. I believe that we, as a student association, should focus on providing opportunities to gain experience rather than requiring it. Therefore, I would like the Board to discuss possible pros and cons with this development.

Appendix 16

Discussion item: Introduction Days SS18

Rapporteur: Emma Berger

Background: We have the introduction days coming up in the beginning of the next semester and we need a good plan in order to welcome the new students in the best way. I would like to discuss with you how we can go about this so we are as prepared as we can.



Appendix 17

Information item: Debriefing U9

Rapporteur: Oktay Bagirbekov

Background: The past weekend I attended the U9 conference in Umeå. This information item aims to debrief you on what topics that were up for discussion.