

## FÖRENINGEN EKONOMERNA VID STOCKHOLMS UNIVERSITET

**Board Meeting #25**  
**Tuesday 2018-04-17**  
**The Board Room, House 3**  
**Time: 18:00-22:00**

§.1 **Call to Order**

Carolina Viklund called to order at 18.05.

§.2 **Appointment of Secretary**

Simon Jakobsen was appointed secretary.

§.3 **Appointment of Adjusters**

Nathalie Randelin and Melker Mattsson were appointed adjusters.

§.4 **Adjustment of voting rights**

Sana Kfoury adjusted her vote to Sophia Rahmani, and Natalie Uljas adjusted her vote to Emma Berger.

§.5	<b>Attendees</b>	<b>Voting right</b>	<b>Speaking right</b>
	Carolina Viklund	.	.
	Emma Berger	.	.
	Oktay Bagirbekov	.	.
	Nathalie Randelin	.	.
	Simon Jakobsen	.	.
	Sophia Rahmani	.	.
	Melker Mattsson	.	.
	Sana Kfoury (20:05-20:34)	.	.

§.6 **Adoption of Agenda**

The agenda was adopted with the following changes:

- Change "Sana Kfoury" in all items where she is rapporteur to "Sophia Rahmani".
- Change "Natalie Uljas" in all items where she is rapporteur to "Emma Berger".
- Change name of §.17 from "Approval of Bachelor Graduation Banquet" to "Approval of Project Plan for Bachelor Graduation

Banquet”.

§.7 **Follow up of to-do list**

- Sana has collected the sizes of all OMG-members for new shirts.
- Sana has updated the project plan template.
- Emma and Carolina have given Sophia a tour of Festningen, so she can order marketing material.
- Sophia has gone through the Brand Book for revision.
- Nathalie and Oktay have revised the Association budget.
- Sophia has created a prototype of an application on Podio to approve project plans.

§.8 **Adoption of previous protocols**

The protocol from Board Meeting #24 was added to the archives.

§.9 **Check-in**

Processed.

§.10 **Debriefing, all areas of responsibility**

Sophia Rahmani: Prepared and attended Association meeting #2. Started handover process with successor. Attended Songbook committee meeting. Had a meeting with Oktay regarding the informal handover (15/4). Attended the activity plan meeting by phone. Had a meeting with the Social media content group and Vice Chair of the Marketing Committee. Prepared and attended Alumnisittning. Attended Informal handover. Daily duties.

Natalie Uljas: Prepared and attended Association meeting #2. Planned and executed a presentation for Greek MBA students visiting SBS with IC and Masters club. Attended Alumnisittning. Daily duties.

Carolina Viklund: Had meeting with the new project manager of Ekonomernas Dagar 2019. Had a meeting with Emma regarding the remuneration investigation. Attended Campusrådsmöte. Prepared and attended Association Meeting #2. Had meeting with SBS regarding new house. Attended activity plan meeting with the Board. Had meeting with Emma regarding the strategic project "Steering Documents". Attended Song Book Committee meeting. Summoned to Association

Meeting #3. Attended Alumnisittning. Attended first group handover with the Board of 2018/2019. Daily duties.

Emma Berger: Had a meeting with Carolina regarding the remuneration investigation. Attended reference group meeting for study environment at Albany campus. Held student council meeting. Attended Campusrådsmöte. Had meeting with F.E.ST TV. Prepared and attended Association Meeting #2. Had meeting with SBS regarding new house. Had meeting with Tommy and Oskar regarding Fekis-conference. Attended activity plan meeting with the Board. Attended ISM. Attended OMG meeting. Had meeting with Carolina regarding the strategic project "Steering Documents". Held songbook committee meeting. Attended Digitalakademien event at Google. Attended Alumnisittning. Attended first group handover with the Board of 2018/2019. Attended UN. Had meeting with Lady Marshal regarding Inspector switch. Had meeting with Student Council regarding SUW. Daily duties.

Nathalie Randelin: Prepared and attended Association Meeting #2. Prepared for and attended activity plan meeting with the Board. Revised the Association Budget. Budget meeting with Oktay and IB-week. Prepared and attended Alumnisittning. Attended informal group handover with the Board of 2018/2019. Budget meeting with Oktay and ECT. Budget meeting with Oktay and Silicon Valley. Finalised guidelines for money request. Attended GMAT-course. Daily duties.

Oktay Bagirbekov: Prepared and attended Association Meeting #2. Prepared for and attended activity plan meeting with the Board. Revised the Association Budget. Budget meeting with Nathalie and IB-week. Attended Alumnisittning. Attended informal group handover with the Board of 2018/2019. Budget meeting with Nathalie and ECT. Budget meeting with Nathalie and Silicon Valley. Had first individual handover with the new Treasurer. Daily duties.

Simon Jakobsen: Prepared and attended Association Meeting #2. Prepared for and attended activity plan meeting with the Board.

Attended Digitalakademien event at Google. Attended informal handover with new Board. Daily duties.

Melker Mattsson: Prepared and attended Association Meeting #2. Attended activity plan meeting with the Board. Attended Alumnisittning. Daily duties.

Sana Kfoury: Had meeting with the Election Committee. Had a meeting with PrU. Had first handover session with successor. Attended Event Committee meeting. Held OMG meeting. Prepared and attended Association Meeting #2. Attended activity plan meeting. Attended Prepared and attended Alumnisittning. Daily Duties.

§.11      **Debriefing, Treasury**

Since Oktay is going away, Nathalie will run the Treasury herself until he comes back.

§.12      **Debriefing, Operational Management Group**

OMG is looking for new vices.

§.13      **Debriefing, Strategic projects**

Steering documents: The project group is working, and are finalizing the project. All policies might not be revised during this mandate period, and there is a chance that the project will be part of the handover to the Board of 18/19.

Union status: Emma is preparing for the open meeting in order to inform the members of what Union status entails. She has also been in contact with people relevant for the progress of the project.

The move: Carolina has received an agreement that will be sent out to the Board, the internal auditor and the Ministry of Marshals for reviewing. Some things were missing in the agreement that needs to be fixed. Structuring and planning everything regarding the move is happening at the moment.

Vision & Mission: The project group has formulated the vision and are working on the documentation. It might be sent in as a motion to Association Meeting #3, or part of the handover for the Board of 18/19.

§.14      **Notification: Approval of Project Plan for London Banking Week 2018**  
Rapporteur: Simon Jakobsen      (Appendix 1)

The Project Plan for London Banking Week 2018 was added to the archives with the following changes:

- Under *Marketing*, remove “The marketing manager will also attend the Marketing Manager Strategic Meeting once a month to discuss ideas and marketing work”.
- Under *Time plan* and *Furthermore, during April* remove “Flight and accommodation booking to be made”.
- Under *Time plan* and *June*, change the order of “Deadline for booking of flights” and “Deadline payment”.

§.15      **Notification: Approval of Project Plan for Entrepreneur Tour**  
Rapporteur: Simon Jakobsen      (Appendix 2)

The Project Plan for Entrepreneur Tour was added to the archives with the following changes:

- Under *Budget*, remove “The Entrepreneur Club uses events money”
- Under *Contact details*, change “[dianahidvegi@gmail.com](mailto:dianahidvegi@gmail.com)” to “[entrepreneur@foreningenekonomerna.se](mailto:entrepreneur@foreningenekonomerna.se)”.

§.16      **Notification: Approval of Project Plan for Dodgeball Tournament SS18**  
Rapporteur: Sophia Rahmani      (Appendix 3)

The Project Plan for Dodgeball Tournament SS18 was added to the archives.

§.17      **Notification: Approval of Bachelor Graduation Banquet**  
Rapporteur: Sophia Rahmani      (Appendix 4)

The Project Plan for Bachelor Graduation Banquet was added to the archives with the following changes:

- Under *Target Groups*, change “It is directed directly towards all the graduating students from their bachelors at SBS. We didn’t

want to make this event exclusively for the students in the Association but rather everyone that has completed their bachelors” to “The target group is graduating bachelor students who are members of the Association”.

- Under *Execution*, remove “The chair and the vice chair of the event committee will be in charge of the contact with the venue and contracting it”.

§.18      **Notification: Approval of Project Plan for Silicon Valley Tour 2018**  
Rapporteur: Emma Berger      (Appendix 5)

*The meeting was paused at 18.57.*

*The meeting was resumed at 19:05.*

The Project Plan for Silicon Valley Tour 2018 was added to the archives with the following changes:

- Under *Date*, change “The project is set to take place in November 9<sup>th</sup> to 17<sup>th</sup>. The project will be held for around one week” to “The project is set to take place in November. Date needs to be approved by the Head of International Affairs. The project will be held for around one week”.

§.19      **Notification: Approval of Project Plan for F.E.ST. FICA**  
Rapporteur: Emma Berger      (Appendix 6)

The Project Plan for F.E.ST. FICA was added to the archives with the following changes:

- Under *Contact details*, remove “[adaliini62@gmail.com](mailto:adaliini62@gmail.com)” and “[daria-behrens@web.se](mailto:daria-behrens@web.se)”.

§.20      **Notification: Approval of Revised Budget for Sustainability Day SS18**  
Rapporteur: Nathalie Randelin      (Appendix 7)

The Revised Budget for Sustainability Day SS18 was added to the archives.

§.21      **Notification: Approval of Budget for Dodgeball Tournament SS18**

Rapporteur: Nathalie Randelin (Appendix 8)

The Budget for Dodgeball Tournament SS18 was added to the archives.

- Under *Result*, add comment “The minus result will be covered by the Sport committee’s project activity money”.

§.22 **Decision item: Activity Plan Board 2018/2019**  
Rapporteur: Carolina Viklund (Appendix 9)

**Claim**

**that** the Board approves the Activity Plan for the Board of 2018/2019.

**Decision**

**that** the Board approves the Activity Plan for the Board of 2018/2019.

§.23 **Decision item: Proposition Proposal: Revised Association Budget 2017/2018**  
Rapporteur: Oktay Bagirbekov (Appendix 10)

**Claim**

**that** the Board approves the proposition proposal.

**Decision**

**that** the Board approves the proposition proposal.

§.24 **Decision item: Approval of Project Plan for Fadderiet FS18**  
Rapporteur: Emma Berger & Sophia Rahmani (Appendix 11)

*The meeting was paused at 19:51.*

*The meeting was resumed at 20:02.*

*Sana Kfoury was adjusted into the meeting via Skype at 20.05.*

*Sana Kfoury was adjusted out of the meeting at 20.34*

**Claim**

**that** the Board approves the Project Plan for Fadderiet FS18.

**Decision**

**that** the Board does not approve the Project Plan for Fadderiet FS18.

§.25 **Decision item: Approval of Revised Policy for Corporate Relations and Sponsoring**  
Rapporteur: Simon Jakobsen (Appendix 12)

*The meeting was paused at 21:19.*

*The meeting was resumed at 21:28.*

**Claim**

**that** the Board approves the Revised Policy for Corporate Relations and Sponsoring.

**Decision**

**that** the Board approves the Revised Policy for Corporate Relations and Sponsoring.

§.26 **Decision item: Approval of Revised Policy for Alcoholic Drinks and Drugs**  
Rapporteur: Emma Berger (Appendix 13)

**Claim**

**that** the Board approves the Revised Policy for Alcoholic Drinks and Drugs.

**Decision**

**that** the Board approves the Revised Policy for Alcoholic Drinks and Drugs.

§.27 **Decision item: Approval of Revised Conduct and Equality Policy**  
Rapporteur: Carolina Viklund (Appendix 14)



**Claim**

**that** the Board approves the Revised Conduct and Equality Policy.

**Decision**

**that** the Board approves the Revised Conduct and Equality Policy.

§.28

**Decision item: Approval of Revised Representation Policy**

Rapporteur: Carolina Viklund **(Appendix 15)**

**Claim**

**that** the Board approves the Revised Representation Policy.

**Decision**

**that** the Board approves the Revised Representation Policy.

§.29

**Decision item: Dissolving of the Arrangement Policy**

Rapporteur: Carolina Viklund **(Appendix 16)**

**Claim**

**that** the Board approves the dissolving of the Arrangement Policy.

**Decision**

**that** the Board approves the dissolving of the Arrangement Policy.

§.30

**Decision item: Agreement with SquidFactor**

Rapporteur: Simon Jakobsen **(Appendix 17)**

The Board discussed the agreement and the attachments. The input was that approving the agreement would also mean that the Board would also approve the specifications stated in the attachments. Since these specifications seemed to be bound by specific dates, these could come to be revised. Therefore, the discussion focused more on the collaboration with SquidFactor rather than the specific agreement.

**Claim**

**that** the Board approves the agreement with SquidFactor.

#### **Additional claim**

**that** the Board approves the collaboration between Föreningen Ekonomerna and SquidFactor.

#### **Decision**

**that** the Board approves the collaboration between Föreningen Ekonomerna and SquidFactor.

§.31      **Discussion item: Remuneration Investigation**  
Rapporteur: Carolina Viklund & Emma Berger      **(Appendix 18)**

Processed.

§.32      **Additional items**

§.33      **Up-coming events**

- Discover Day Africa
- Open Meeting
- Excel course with PwC
- Beer Pong Tournament
- Venture Asia

§.34      **To-do list**

- Sophia will send payment receipts for Facebook posts to the Treasury.
- Simon will inform the project group of London Banking Week to make the changes to their project plan.
- Sana will bring up *target group* from project plans during an OMG-meeting.
- Simon will inform the project group of Entrepreneur Tour to make the changes to their project plan.
- Sana will inform the project group of Bachelor Graduation Banquet to make the changes to their project plan.
- Natalie will inform the project group of Silicon Valley Tour 2018 to make the changes to their project plan.



§.35

**Next meeting**

The next meeting will take place on the 2<sup>nd</sup> of May at 18:00.

§.36

**Meeting concluded**

The meeting was concluded at 23.24.

## Appendix 1

### **Notification: Approval of Project Plan for London Banking Week 2018**

Rapporteur: Simon Jakobsen

**Information:** The project plan was approved by the Chair of the Business Committee, Anna Larsson, on the 6th of April 2018, and by the Head of Corporate Relations, Simon Jakobsen, on the 6th of April 2018. See attached file.

## Appendix 2

### **Notification: Approval of Project Plan for Entrepreneur Tour**

Rapporteur: Simon Jakobsen

**Information:** The project plan was approved by the Chair of the Entrepreneur Club, Tobias Beck, on the 10th of April 2018, and by the Head of Corporate Relations, Simon Jakobsen, on the 14th of April 2018. See attached file.

## Appendix 3

### **Notification: Approval of Project Plan for Dodgeball Tournament SS18**

Rapporteur: Sophia Rahmani

**Information:** The Project Plan for the Dodgeball Tournament SS18 was approved by the Chair of the Sports Committee, Christian Marina, and the 2<sup>nd</sup> Vice President and Head of Internal Communication, Sana Kfoury, on the 22<sup>nd</sup> of March 2018.

## Appendix 4

### **Notification: Approval of Bachelor Graduation Banquet**

Rapporteur: Sophia Rahmani

**Information:** The Project Plan for the Bachelor Graduation Banquet was approved by the Chair of the Event Committee, Eid Jazairi, and the 2<sup>nd</sup> Vice President and Head of Internal Communication, Sana Kfoury, on the 18<sup>th</sup> of March 2018.



## **Appendix 5**

### **Notification: Approval of Project Plan for Silicon Valley Tour 2018**

Rapporteur: Emma Berger

**Information:** The Project Plan for Silicon Valley Tour 2018 was approved of the Chairs of the International Committee and the Head of International Affairs. See attachment.

## **Appendix 6**

### **Notification: Approval of Project Plan for F.E.ST. FICA**

Rapporteur: Emma Berger

**Information:** The Project Plan for F.E.ST. FICA was approved of the Chairs of the International Committee and the Head of International Affairs. See attachment.

## **Appendix 7**

### **Notification: Approval of Revised Budget for Sustainability Day SS18**

Rapporteur: Nathalie Randelin

**Information:** The Treasury has approved the revised budget for Sustainability Day SS18 on the 5th of April. See attached file.

## **Appendix 8**

### **Notification: Approval of Budget for Dodgeball Tournament SS18**

Rapporteur: Nathalie Randelin

**Information:** The Treasury has approved the budget for Dodgeball Tournament SS18 on the 3rd of April. See attached file.

## Appendix 9

### **Decision item: Activity Plan Board 2018/2019**

Rapporteur: Carolina Viklund

**Background:** On the upcoming Association meeting, the Board's preliminary activity plan for the upcoming fiscal year will be up for approval. After multiple meetings with the current Board, an activity plan has been compiled with recommendations. In order to ensure that the activity plan is backed by the entire Board, I want the Board to make a decision before bringing it up to the Association meeting.

#### **I claim**

**that** the Board approves the Activity Plan for the Board of 2018/2019.

## Appendix 10

### **Decision item: Proposition Proposal: Revised Association Budget 2017/2018**

Rapporteur: Oktay Bagirbekov

**Background:** Since we are moving this fiscal year and we did not take the major cost to get a new bar, the Treasury has revised the Association budget for the fiscal year of 2017/2018. See attached file. The major changes are:

- All numbers for "HT" is the actual result.
- New tab for the move, "Flytten 2018".
- Revised "Barverksamhet" for "VT" based on the result from "HT".
- Allocated money that was not used in the fall to the spring in some posts, like "Föreningen - Representation", "Styrelsen - Mat", "Föreningen - Aktivitetspeng".
- Lowered the revenue for "Medlemskap" for "VT".

#### **I claim**

**that** the Board approves the proposition proposal.

## Appendix 11

### **Decision item: Approval of Project Plan for Fadderiet FS18**

Rapporteur: Sana Kfoury & Natalie Uljas

**Background:** The Project Plan for Fadderiet FS18 was reviewed by the Head of International Affairs, Natalie Uljas, and approved by the 2<sup>nd</sup> Vice President and Head of Internal Communication, Sana Kfoury, on the 15<sup>th</sup> of April 2017.

#### **I claim**

**that** the Board approves the Project Plan for Fadderiet FS18.

## Appendix 12

### **Decision item: Approval of Revised Policy for Corporate Relations and Sponsoring**

Rapporteur: Simon Jakobsen

**Background:** As a part of the strategic project “Steering Documents” we are currently overlooking and revising all policies. The project group has now revised the Policy for Corporate Relations and Sponsoring. Attached is the current and new suggested version of the policy.

Following changes have been made:

- Overall clarification and structural improvements.
- Changed name from “Policy för näringslivsverksamhet och sponsring” to “Policy för näringslivssamarbeten och sponsring”.
- Removed that meetings have to be held with the Head of Corporate Relations at least six weeks prior to an arrangement that collaborates with the corporate life.
- Clarified that there has to be an agreement regarding what service in return that is offered when companies provide sponsorship.
- Added that the Head of Corporate Relations can appoint another person who is eligible to approve that the project can contact companies.

#### **I claim**

**that** the Board approves the revised Policy for Corporate Relations and Sponsoring.

## Appendix 13

### **Decision item: Approval of Revised Policy for Alcoholic Drinks and Drugs**

Rapporteur: Emma Berger

**Background:** As a part of the strategic project “Steering Documents” we are currently overlooking and revising all policies. The project group has now revised the Policy for Alcoholic Drinks and Drugs. Attached is the current and new suggested version of the policy.

Following changes have been made:

- Overall clarification and structural improvements.
- Changed name from “Policy för alkoholhaltiga drycker och droger” to “Policy för droger och alkoholhaltiga drycker”.

#### **I claim**

**that** the Board approves the revised Policy for Alcoholic Drinks and Drugs

## Appendix 14

### **Decision item: Approval of Revised Conduct and Equality Policy**

Rapporteur: Carolina Viklund

**Background:** As a part of the strategic project “Steering Documents” we are currently overlooking and revising all policies. The project group has now revised the Conduct and Equality Policy. Attached is the current and new suggested version of the policy.

Following changes have been made:

- Added that participants during “gyckel”, “sittningar” and other arrangements within the Association, shall not risk to discriminate and therefore not allude to sex, pressure to consume alcohol or be too lightly dressed. This is currently regulated in the Arrangement Policy.

#### **I claim**

**that** the Board approves the revised Conduct and Equality Policy.



## Appendix 15

### **Decision item: Approval of Revised Representation Policy**

Rapporteur: Carolina Viklund

**Background:** As a part of the strategic project “Steering Documents” we are currently overlooking and revising all policies. The project group has now revised the Representation Policy. Attached is the current and new suggested version of the policy.

Following changes have been made:

- Clarified that the Board, Chairs of all committees and clubs and project leaders for the Association’s independent projects (alternatively another person appointed by these), should participate as often as possible at the event arranged for the members of the Association. This is currently regulated in the Arrangement Policy.

#### **I claim**

**that** the Board approves the revised Representation Policy.

## Appendix 16

### **Decision item: Dissolving of the Arrangement Policy**

Rapporteur: Carolina Viklund

**Background:** As a part of the strategic project “Steering Documents”, the project group has gone through all policies to make sure they have a clear purpose for existing. As of today, the Arrangement Policy contains information that is, and can be, regulated in other existing policies. Therefore, the project group has relocated parts of importance to other policies and therefore suggest that we dissolve the current Arrangement Policy. The parts regarding “ticket sales” and “membership benefits” are to be considered in the coming revision of the Project Management Policy.

#### **I claim**

**that** the Board approves the dissolving of the Arrangement Policy.



## Appendix 17

### Decision item: Agreement with SquidFactor

Rapporteur: Simon Jakobsen

**Background:** I have been in continuous contact with Mario Löfendolk from SquidFactor since I last brought it up as a discussion item on a Board Meeting. Since then, we have come up with a suggestion of a collaboration that we think would benefit both parts. For specific information about what the agreement entails, please read through the agreement with associated attachments and the communication plan. In the communication plan, have in mind that dates can be changed and that it more functions as an overview of what activities the agreement includes.

### I claim

**that** the Board approves the agreement with SquidFactor.

## Appendix 18

### Discussion item: Remuneration Investigation

Rapporteur: Carolina Viklund & Emma Berger

**Background:** An investigation regarding the potential continuous remuneration of the Second Vice President has been conducted. In addition to this, the Treasurer has been considered for a potential remuneration. The investigation has been based on the "evaluation of motives for remuneration" that was proposed at the first annual Association meeting during the fiscal year of 2016/2017, as well as questionnaires to the current Second Vice President and Treasurer. Furthermore, the current state and coming years of the Association has been considered whilst investigating. This discussion item aims to brief the rest of the Board of the outcome of the investigation.