

FÖRENINGEN EKONOMERNA VID STOCKHOLMS UNIVERSITET

Board meeting #23
Wednesday 2020-03-18
The Board Room, House 1
Time: 18:00-22:00

§.1 **Call to Order**

The meeting was called to order at 18:04.

§.2 **Appointment of Secretary**

Marie Linden was appointed secretary.

§.3 **Appointment of Adjusters**

Lovisa Enholm was appointed as first adjuster.

Alexander Riese was appointed as second adjuster.

§.4 **Adjustment of voting rights**

Mattis Jämtbäck adjusted his vote to Benjamin Söderman.

Robert Kisch adjusted his vote to Carl Robertson

Liina Neitenbach adjusted her vote to Marie Linden.

§.5 **Attendees** **Voting right** **Speaking right**

Alexander Riese

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Frida Johansson

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Mattis Jämtbäck (18:50-21:12).

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Carl Robertson

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Lovisa Enholm

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Liina-Sofia Neitenbach (18:50-21:12).

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Marie Linden

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Benjamin Söderman

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§.6 **Adoption of Agenda**

The agenda was adopted with an additional point §19 - Information item: Universum Career Survey.

§.7 **Follow up of to-do list**

-Mattis Jämtbäck is still working on manual 05 and will present it at the next meeting.

-Mattis Jämtbäck, Frida Johansson and Alexander Riese worked on their investigation regarding a disciplinary policy, but did not present a draft at the meeting.

-Alexander Riese added in the conclusions from §15 to existing policies.

-Benjamin and Liina are still working on create new templates.

§.8 **Adoption of previous protocols**

§.9 **Check-in**
Processed.

§.10 **Debriefing, all areas of responsibility**

Alexander Riese: Activated the Central Management Group (CMG) according to the Crisis and Catastrophe Plan and held a meeting regarding the Covid-19 situation. Worked on updating the U9 guidelines together with Lund and Uppsala. Attended JFs recentsiorsittning. Attended the institution's board meeting. Daily duties.

Frida Johansson: Institution board meeting, the department's Education Council meeting.

Carl Robertson: Attended meet and greet, spoke with AMG about changes, invoiced all ED companies, working on economic evaluation of ED, tons of daily duties.

Lovisa Enholm: Attended Meet and Greet, had meeting with Business Committee regarding how to go about with the upcoming events this semester. We decided to cancel Career Choice and postpone Sustainability Day. Had a meeting with CMG regarding Covid-19, updated our partners about the current situation, daily duties

Marie Linden: Arrived back from vacation. Cancelled IB week. Daily duties.

Benjamin Söderman: Attended Meet and Greet, had a meeting with the IT-committee regarding this semester, had a meeting with CMG regarding Covid-19, daily duties.

Mattis Jämtbäck: Attended Meet and Greet. Working on manual 05 and recruitment policy. Attended JF sittning. Daily duties.

Liina Neitenbach: Attended Meet and Greet. Been in touch with Facebook and Instagram content groups and marketing committee regarding Covid-19. Daily duties.

Robert Kisch: Arrived back in Sweden after vacation, paid back the money owed from ECT, caught up on book keeping, daily duties.

§.11 **Debriefing, Treasury**
Processed.

§.12 **Debriefing, Operational Management Group**
Processed.

§.13 **Decision item: Revising Personuppgiftspolicy / Personal Data Policy**
Rapporteur: Benjamin Söderman **(Appendix 1)**

The board revised the personal data policy and suggested changing the Mecenat link included to the Mecenat Website in case of future changes to the website URL.

I claim

That the Board approves the updated Personal Data Policy with changes.

Decision

That the Board approves the updated Personal Data Policy with changes.

§.14 **Decision item: Proposal of Revising Role Descriptions**
Rapporteur: Alexander Riese **(Appendix 2)**

The board discussed the vice treasure's role description and that the treasury role needs to be updated from changes that were made during the fiscal year of 18/19. They also discussed some of the wording used, and whether it would intimidate future candidates.

I claim

That the Board proposes the revised version of the Role Descriptions – Board at the coming Association Meeting #2 on April 5th, 2020.

Decision

That the Board proposes the revised version of the Role Descriptions – Board at the coming Association Meeting #2 on April 5th, 2020.

§.15

Discussion item: Covid-19 Situation

Rapporteur: Alexander Riese

(Appendix 3)

Mattis Jämtbäck and Liina Neitenbach were adjusted in at 18:50 via link.

The board discussed the closing of Festningen and feel that they have a social responsibility to disincentivize people from socializing; therefore, festningen will be closed until further notice. The board has decided to continue with meetings on a weekly basis via link, in order to stay up to date on the COVID-19 situation and what actions to take regarding association work.

The meeting was paused at 19:00

The meeting was reopened at 19:15

The board made the decision to postpone Association Meeting #2 due to the universities facilities being closed. Other options, mainly online, will be researched and discussed next week.

Furthermore, the board has postponed the following events and meetings: the ED and general elections, the OMG meeting, Sustainability day, International Business Week, and Venture Asia.

The board has cancelled the following events: the OMG/Board tvärsis, the OMG kick off, the Alumnsittning, Career Choice, and the partner dinner.

Decisions on whether the following events will have to be cancelled or postponed will take place in future meetings, where the board will have a more up to date understanding on the situation closer to the time of the events taking place: the Anniversary Ball, the Bubbly Brunch, MÄ's birthday, Aktiva Dagen, London Banking Week, and the Surf Trip.

Lastly, Speak Up Week will be taking place online.

Mattis Jämtbäck and Liina Neitenbach were adjusted out via link at 21:12.

The meeting was paused at 21:12

The meeting was reopened at 21:25

- §.16 **Discussion item: Use of Songbook**
Rapporteur: Frida Johansson **(Appendix 4)**

The board discussed how a culture where our song book takes more place is created. Ideas included creating articles on our facebook with guidelines referring to the book and encouraging use of a larger part of the book. Furthermore, encouraging the use of English songs to promote internationalization was discussed.

- §.17 **Discussion item: Updating Role Descriptions**
Rapporteur: Frida Johansson **(Appendix 5)**

The board discussed the implications that changing role descriptions may have, and that a recommendation could be given to the next board to make changes. This should be further investigated before making any recommendations.

- §.18 **Discussion item: Evaluation of Fadderiet SS20**
Rapporteur: Mattis Jämtbäck **(Appendix 6)**

This point was tabled for a future meeting.

- §.19 **Information item: Universum Career survey**
Rapporteur: Lovisa Enholm

The board was informed about the Universum Career Survey.

§.20 **Additional items**

§.21 **Up-coming events**

§.22 **To-do list**

- Mattis Jämtbäck will continue working on manual 05 and present it at the next meeting.
- Mattis Jämtbäck, Frida Johansson and Alexander Riese will continue their investigation regarding a disciplinary policy, and to present a draft at the next meeting.
- Benjamin and Liina will create new templates.
- Treasury, Mattis Jämtbäck and Alexander Riese will brief PrU on what has been discussed during the board meeting.
- Marie Linden will update the English role description document.
- Benjamin Söderman and Carl Robertson will look into options for Association Meeting #2 to be held online. They will present their findings to the board next week to evaluate what the best solution is.
- Alexander Riese will inform the election committee to (1) email all applicants about the postponing of Association Meeting #2, and (2) about the postponement of the ED and general elections.
- Liina Neitenbach will schedule a post to inform about the postponing of Association Meeting #2.
- Alexander Riese will email Solliden, the venue for the Anniversary Ball, to gather more information on what implications canceling the Anniversary Ball will have.
- Mattis Jämtbäck will inform the project leaders to hold off with ticket release for the Anniversary Ball for two weeks.
- Liina Neitenbach will inform the previous boards about the canceling of the Alumnsittning by making a post on the alumni board group.
- Lovisa Enholm will inform our partners about the canceling of the partner dinner.
- Mattis will inform the OMG that festningen will be closed until further notice, and that all work should be done from home.
- Frida and Benjamin will discuss improvements that can be made to the website.

§.23 **Next meeting**

The next meeting will be held on March 25th at 9:00



§.24

Meeting concluded

The meeting was concluded at 22:00

Appendix 1

Decision item: Revising Personuppgiftspolicy / Personal Data Policy

Rapporteur: Benjamin Söderman

Background: This is an updated version of the personal data policy to comply better with GDPR as well as clearing out uncertainties in responsibility for ED.

I claim

That the Board approves the updated Personal Data Policy.

Appendix 2

Decision item: Proposal of Revising Role Descriptions

Rapporteur: Alexander Riese

Information: The role descriptions have been updated to clarify a long-standing unwritten rule about language requirements for each role within the board. This has been previously discussed within the board.

I claim

That the Board proposes the revised version of the Role Descriptions – Board at the coming Association Meeting #2 on April 5th, 2020.

Appendix 3

Discussion item: Covid-19 Situation

Rapporteur: Alexander Riese

Background: On Friday the 14th of March, I activated the Central Management Group outlined in the Crisis and Catastrophe plan to deal with the escalating situation around Covid-19. The group made up of the President, 2nd Vice President, Head of Corporate Relations and Head of IT (stepping in for Head of Marketing), met and made the following decisions:

- To suspend all operations within the Association for 1 week, from Monday 16th to Sunday 22nd.
- To close Festningen for all members, with some exceptions for the Treasury, for the above period.
- To create an article on our website and replace the top banner with a link to it, where all information about our decisions regarding Covid-19 is gathered.
- To cancel all events the coming week, including the Election Pub planned for the 13th of March, with the exception of those in collaboration with external parties.
- Events held with external parties the coming week will be handled in dialogue with affected parties.

The protocol from this meeting is attached. The group refrained from taking any decisions that did not need to be taken before the coming board meeting #23 on the 18th of March, as the Board ideally should handle as many decisions as possible in a crisis. I therefore wish to discuss what our actions should be for the coming weeks depending on how the situation escalates. In preparation I wish everyone to prepare the following:

- A list of all events held by the committees who you are the contact person for. Divide these in a week to week list and consider what impacts cancelling or postponing these events would lead to.
- Prepare a list of what duties within your role are impacted by the shutting down of operations.
- A list of external parties you are in contact with that need to be informed of any decisions we make.

Beyond this I wish everyone to consider what solutions may be available for us for the association meetings and the Anniversary Celebration as these are the largest events to potentially be affected.

Appendix 4

Discussion item: Use of Songbook

Rapporteur: Frida Johansson

Background: Point tabled from Board Meeting #22

Currently the micros buy songbooks for the fin- and fulsittning and then never ever use them again as a lot of our smaller projects prefer to print their own songlets. This

is a waste of paper and it is an income loss to the association. Furthermore, the existing songbook is rarely used to its full potential as we, when hosting sittings, very rarely use the English songs or deviate from the already very well established songs within the association. How can we start using the songbook to its fullest potential and prevent projects from printing their own songbooks?

Appendix 5

Discussion item: Updating Role Descriptions

Rapporteur: Frida Johansson

Background: Point tabled from Board Meeting #22.

Association meeting 3 is still far away but I think it's important that we give some thought to what we might want to alter within the role descriptions in order to properly communicate that to our successors. There have been some thoughts on working on following up on budgets for example and would we in that case want to add that to one or both treasury roles? I urge everyone to read through the role descriptions to prepare for a discussion about these.

Appendix 6

Discussion item: Evaluation of Fadderiet SS20

Rapporteur: Mattis Jämtbäck

Background: Point tabled from Board Meeting #22.

With Fadderiet almost being over I thought it would be a good time to have a discussion on what we can improve strategically to make an even better start of the new students association life. I want to discuss who we invite into Fadderiet and if there should be more than one welcome program. In 2017 Fadderiet was changed to be completely integrated between Swedish and international students to go with the internationalization of the association. I have during this Fadderi got some questions about why that is and I have had some thoughts on if that is the right way to go to integrate the most people possible. Also with discussions being held on integrating students from other faculties we would need to make room for more people at the events. I want to hear your ideas on how we can solve this and in the long run gain more members.



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