

FÖRENINGEN EKONOMERNA VID STOCKHOLMS UNIVERSITET

Board meeting #33
Wednesday 2020-06-24
The Board Room (House 1, Kräftriket).
Time: 18:00-22:00

§.1 **Call to Order**

Meeting was called to order at 18:20

Emma Axelsson was adjusted in at 18:20 with speaking rights

§.2 **Appointment of Secretary**

Robert Kisch was appointed secretary

§.3 **Appointment of Adjusters**

Frida Johansson was appointed 1st adjuster

Alexander Riese was appointed 2nd adjuster

§.4 **Adjustment of voting rights**

§.5	Attendees	Voting right	Speaking right
	Alexander Riese	.	.
	Frida Johansson	.	.
	Mattis Jämtbäck	.	.
	Carl Robertson	.	.
	Robert Kisch	.	.
	Lovisa Enholm	.	.
	Liina-Sofia Neitenbach	.	.
	Marie Linden	.	.
	Benjamin Söderman	.	.
	Emma Axelsson	.	.

§.6 **Adoption of Agenda**

The agenda was adopted with the following changes:

§.14 was removed from the agenda and all other points were adjusted accordingly.

§.7 **Follow up of to-do list**

- Alexander has presented a new draft of the disciplinary policy for board meeting #33.
- Mattis has put in work regarding steering documents, and the information will be included in the handover.
- Liina and Benjamin have created new templates
- Mattis has continued his work on a recruitment policy

§.8 **Adoption of previous protocols**

The protocol for board meeting #31 was put to the archive with the following changes:

- The board elect were adjusted.

The protocol for board meeting #32 was put to the archive.

§.9 **Check-in**

Processed.

§.10 **Debriefing, all areas of responsibility**

Alexander Riese: Finalized handover. Attended and acted as speaker at the extra Association Meeting. Attended SBS crisis meetings. Had a meeting with the new SUS presidium. Daily duties.

Frida Johansson: Continued handover, attended the extra association meeting, presented successor to Head of Studies and to the Economics Dean. Daily duties.

Mattis Jämtbäck: Continued handover. Daily duties.

Lovisa Enholm: Attended a meeting with the new contact representatives, been planning for next year with the Business Committee, had meetings with our partners trying to finalize the contracts for next year, continued the handover with my successor, daily duties

Liina Neitenbach: daily duties

Carl Robertson: Bokslut, handover

Robert Kisch: Bokslut, handover

Benjamin Söderman: Attended the extra association meeting, daily duties.

Marie Linden: Finalized handovers. Meetings with generals about project plan and office of international affairs about introduction day for exchange students. Attended IC hangout.

§.11 **Debriefing, Treasury**
Nothing to add

§.12 **Debriefing, Operational Management Group**
Nothing to add

§.13 **Decision item: Project Plan Fadderiet FS20 Part 1**
Rapporteur: Mattis Jämtbäck & Marie Lindén **(Appendix 1)**

The lack of schedule was discussed, and whether there should be a set schedule given the current circumstances.

The responsibility regarding the planning of the events and who should ultimately “green light” the planned events.

The ministry of marshals provided input and feedback.

We Claim

that the Board approves the Project Plan for Fadderiet FS20 Part 1.

Decision

that the Board rejected the Project Plan for Fadderiet FS20 Part 1.

Meeting was adjourned at 19:50

Meeting was reopened at 20:03

§.14 **Decision item: Disciplinary Policy**
Rapporteur: Alexander Riese **(Appendix 3)**

The updated version of the policy was briefly discussed, addressing some of the tweaks.

The handling of the sensitive information was discussed, and the board came to the conclusion that no information shall be shared publicly as it is sensitive in nature.

Claim

that the Board approved the Disciplinary Policy.

Decision

that the Board approved the Disciplinary Policy with changes to:

A chapter will be added beneath disciplinary measures outlining who will be notified.

When there is a temporary suspension is decided upon the OMG shall be notified through email.

Meeting was paused at

Meeting was resumed at

§.15

Decision item: Marketing Channel Guidelines

Rapporteur: Alexander Riese

(Appendix 4)

Claim

that the Board approved the Marketing Channel Guidelines.

Claim

that the Board approved the Marketing Channel Guidelines, with a change to correct a sentence regarding the guidelines of Facebook posts. And changes to the statement that LinkedIn is a channel that has not been used before.

§.16

Decision item: Revised Brand Book

Rapporteur: Alexander Riese

(Appendix 5)

Claim

that the Board approves the Revised Brand Book.

Decision

that the Board approves the Revised Brand Book.

§.17

Decision item: Revised Budget Template

Rapporteur: Frida Johansson

(Appendix 6)

Claim

that point 3. "The budget should balance at plus/minus 0 if not a special reason exists." in our budget template should be removed.

Decision

that point 3. "The budget should balance at plus/minus 0 if not a special reason exists." in our budget template was not removed.

Claim

that point 3. "The budget should balance at plus/minus 0 if not a special reason exists." in our budget template should be replaced by "Budgets that are not balanced needs to be handed in to the treasury 3 weeks before the project's start date"

Decision

that point 3. "The budget should balance at plus/minus 0 if not a special reason exists." in our budget template was not replaced by "Budgets that are not balanced needs to be handed in to the treasury 3 weeks before the project's start date"

Claim

that point 3. "The budget should balance at plus/minus 0 if not a special reason exists." in our budget template should be replaced by "Budgets that are not balanced needs to be handed in to the treasury 3 weeks before the project's start date, balanced budgets are urged to follow the same timeline."

Decision

that point 3. "The budget should balance at plus/minus 0 if not a special reason exists." in our budget template was not replaced by "Budgets that are not balanced needs to be handed in to the treasury 3 weeks before the project's start date, balanced budgets are urged to follow the same timeline."

§.18

Additional items



§.19 **Up-coming events**
Skiftet

§.20 **To-do list**

§.21 **Next meeting**

§.22 **Meeting concluded**
The meeting was concluded at 21:32

Appendix 1

Decision item: Project Plan Fadderiet FS20 Part 1

Rapporteur: Mattis Jämtbäck & Marie Linden

Background: The Generals have sent in the Project Plan for the online part of Fadderiet for approval.

We Claim

that the Board approves the Project Plan for Fadderiet FS20 Part 1.

Appendix 2

Decision item: Budget Fadderiet FS20 Part 1

Rapporteur: Carl Robertson & Robert Kisch

Background: The Generals have sent in the Budget for the online part of Fadderiet for approval.

We Claim

that the Board approves the Budget for Fadderiet FS20 Part 1.

Appendix 3

Decision item: Disciplinary Policy

Rapporteur: Alexander Riese

Background: For a more detailed background regarding why we are introducing a Disciplinary Policy, see protocol from Board Meeting #31. The Disciplinary Policy has been updated with feedback from Board Meeting #31 and is now ready for approval.

I Claim

that the Board approved the Disciplinary Policy.

Appendix 4

Decision item: Marketing Channel Guidelines

Rapporteur: Alexander Riese

Background: As discussed previously, the Marketing Channel Guidelines are intended as a guiding document primarily for the Head of Marketing and Social Media Content Group when planning, producing and approving content for our various marketing channels. The document has been updated with feedback from the board. It is not complete with all marketing channels, still missing the website mainly, but this can be added later.

I Claim

that the Board approves the Marketing Channel Guidelines.

Appendix 5

Decision item: Revised Brand Book

Rapporteur: Alexander Riese

Background: The Brand Book has been updated mainly to be in line with the Marketing Channel Guidelines and to allow for more freedom regarding what is posted on Instagram, most notably allowing us to sell posts to external parties. It has also been revised with some improved translation as well as some small adjustments to bring the brand book more up to date with how we use our marketing channels today. A small chapter outlining our LinkedIn account has also been added.

I Claim

that the Board approves the Revised Brand Book.

Appendix 6

Decision item: Revised Budget Template

Rapporteur: Frida Johansson

Background: As we discussed in our previous meeting regarding that very seldom does anyone in our association start projects which have deficits or revenues, I looked into our steering documents and found that there is nothing stating that a



project cannot go with profit or with deficits and so it is my belief that this is just a trend. I think a good way of avoiding this becoming an even stronger habit would be to rephrase the guidelines in the budget template. As I am unsure of what option would be the best, I've stated several claims. Note that the last claim is slightly harsher than our current financial policy.

I Claim

that point 3. "The budget should balance at plus/minus 0 if not a special reason exists." in our budget template should be removed.

I Claim

that point 3. "The budget should balance at plus/minus 0 if not a special reason exists." in our budget template should be replaced by "Budgets that are not balanced needs to be handed in to the treasury 3 weeks before the project's start date"

I Claim

that point 3. "The budget should balance at plus/minus 0 if not a special reason exists." in our budget template should be replaced by "Budgets that are not balanced needs to be handed in to the treasury 3 weeks before the project's start date, balanced budgets are urged to follow the same timeline."