REPRESENTATION POLICY

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Purpose and background
An essential part of the operations of Föreningen Ekonomerna is to maintain good contact and to exchange experiences with other business associations in Sweden and the Nordic countries. This policy intends to explain what applies to internal and external representation.

External representation
External representation refers to larger events, organized by other unions and associations, where the Board has received an official invitation. If association representation is considered legitimate, two representatives from the Association, primarily the President and the Vice President, alternatively one or two board members, may be reimbursed for the travel expenses incurred if the Board finds the mode of transportation appropriate. The representatives also have the right to be compensated to cover ticket costs related to the external representation. When the Board sends more than two representatives, they also have the right to be compensated for both the means of transport and the ticket, if this is economically feasible. Compensation for food during official representation may also be received, if the Board considers it legitimate.

Conferences
The President and the Vice President of the Association, or better suited Board member, shall attend conferences that are considered to be beneficial to the Association. These persons are entitled to receive compensation both for the conference fee as well as travel expenses related to the means of transport. Appropriate means of transport shall be decided by the Board. If considered legitimate, the Board may send more representatives to attend the conference. These persons are then entitled to be compensated for both the conference fee and the mode of transport.

Meetings with external parties
In meetings with other unions, associations or companies for the purpose of contributing to the strategic development of the Association, the Association may cover food and travel expenses for the Board member or other representative appointed by the Board. For such meetings, a debriefing shall be made to the rest of the board members.
Internal representation
The Board, Chairs for clubs and committees and project leaders for independent projects, alternatively persons appointed in their place, shall to the fullest extent possible attend events arranged for members of Föreningen Ekonomerna. If the participation entails costs, the representatives may receive compensation if this is economically feasible. Project managers and the project group for these arrangements shall only pay for alcohol-related expenses, which are attributable to the participation. This applies only if it is economically feasible for the project to subsidize other costs associated with the person’s participation. Any subsidies must be included in the project budget and approved by the Board. Those who work actively during an event do not pay for entry.

Gifts
Representation gifts that is given in the name of Föreningen Ekonomerna are paid by the Association in accordance to current legislation at a maximum cost of 300 SEK including VAT per person/organization. The cost of any representation gift shall be approved in accordance with the delegation order. A member of the Association is entitled, as a representative of the Association, to receive symbolic gifts for personal use, which impose a low value according to current legislation.

Members of the association are not entitled, in their capacity as representatives of the association, to accept gifts on behalf of external parties. If the gift is intended for external parties, such as external companies, organizations, individuals or other party, the representative of the external party must receive the gift themselves. In case of doubt regarding gifts, the Board shall be asked.

Public Statements
Only members of the Board, or spokespersons appointed by the Board, have the right to comment on questions where the answers can be perceived as representative of the views of the members of the Association.