

# FÖRENINGEN EKONOMERNA VID STOCKHOLMS UNIVERSITET

**Board Meeting #30**  
**Tuesday 2021-06-22**  
**The Board Room, House 1**  
**Time: 18:00-22:00**

§.1 **Call to Order**

Frida Sjöberg called the meeting to order at 18.05

*Andreas Wassenius was adjusted in with speaking rights at 18.06*

§.2 **Appointment of Secretary**

Alice Arabshahi was appointed secretary.

§.3 **Appointment of Adjusters**

Luisa Dahlstedt was appointed 1<sup>st</sup> adjuster.

Frida Sjöberg was appointed 2<sup>nd</sup> adjuster.

§.4 **Adjustment of voting rights**

Juulia Kuusimäki adjusted her voting rights to Alice Arabshahi.

§.5 **Attendees** **Voting right** **Speaking right**

Frida Sjöberg	.	.
Karin Asp	.	.
Luisa Dahlstedt	.	.
Alice Arabshahi	.	.
Alan Rashid	.	.
Ada Nuutti	.	.
Sahel Faez	.	.
Vlada Borets	.	.
Alexander Riese	.	.
Andreas Wassenius	.	.

§.6 **Adoption of Agenda**

The agenda was adopted with a change in §14 where the rapporteur was misspelt as *Lusia* and instead corrected to Luisa.

§.7           **Follow up of to-do list**  
Nothing to follow up on

§.8           **Adoption of previous protocols**

The protocol from Board Meeting #28 was put to the archives with the following changes:

- In §5, the attendee list, the times of when people were adjusted in were taken away since it was the same as the time the meeting started.
- In §16, it states the words Committee and OMG wrong and are supposed to be the opposite. This should instead state; *...the word "OMG" should be removed whenever it appears before "committee" ...*
- In §17, the Master's Welcoming Weeks budget, there were some editorial changes as stated before the claim and decision. Therefore "with editorial changes" was added to the decision.
- In §25, the sentence shortened to only state that the next meeting would be held through Zoom

§.9           **Check-in**  
Processed.

§.10          **Debriefing, all areas of responsibility**

Frida Sjöberg: Attended weekly meetings with SBS, continued the handover process with successor, had another meeting with Norrsken, organized and attended Handover weekend. Also, had a meeting with Fadderiet regarding corporate requests and partners, attended meeting with Orbi and Board Elects. Had meetings with BDO, and SEB, regarding their contracts for the upcoming mandate period. Finalized and signed most partner contracts. In addition, looked over the translation of the Crisis and Catastrophe Plan and the Policy for Collaborations and Sponsorships, planned for Skiftet, planned for last Group Handover, had a meeting with SUS and their upcoming presidium, and daily duties.

Luisa Dahlstedt: Had meeting with the generals regarding their project plan, had last OMG meeting, found toastmasters for Skiftet, daily duties.

Juulia Kuusimäki: Out of Office

Alice Arabshahi: preparation for Skiftet, attended Handover weekend, had a handover with successors, been in contact with Fadderiet Generals about their budget, prepared for audit, daily duties.

Ada Nuutti: co-hosted handover weekend, prepared things for Skiftet, had a meeting regarding collaboration with Norrsken Impact Week, created a guideline document for Fadderiet marketing manager, finalized the revision of the Brand Book, daily duties.

Alan Rashid: attended handover weekend, had personal handover meeting with Axel, had handover with treasury successors, talked to Fadderiet Generals about their budget, looked over expenses and revenues for Sustainability Day, daily duties.

Karin Asp: attended handover weekend, meeting with SUS, attended UN meeting, meeting with Thomas Bay, meeting with Beatrice, planned for skiftet, daily duties.

Vlada Borets: attended meeting with Orbi, attended handover weekend, individual handover, revised the Delegation Order

Sahel Faez: Co-hosted handover weekend, individual handovers with my successor, meeting with Fadderiet Generals, meeting with Masters Club, daily duties, meeting with International Committee

§.11 **Debriefing, Treasury**

Wrapping up the last few things to prepare for the audit, have had a meeting with the Generals about the Fadderiet budget and will have another one right before stepping off together with the Treasury stepping on the 1<sup>st</sup> of July.

§.12 **Debriefing, Operational Management Group**

Had a good last OMG-meeting with some feedback and the OMG's experience throughout the semester was shared.

§.13 **Notification item: Master's Welcoming Weeks Marketing Plan Approved**

Rapporteur: Ada Nuutti

**(Appendix 1)**

The MWW Marketing Plan was put to the archives with the change of changing the “Master’s Club Facebook page” to “Master Welcoming Weeks Facebook page” and editorial changes.

§.14

**Decision item: Fadderiet FS21 Project Plan**

Rapporteur: Luisa Dahlstedt & Sahel Faez **(Appendix 2)**

*Vlada Borets was adjusted in from attending through link to physical at 18:35*

There were some editorial changes pointed out whereas the word *abolition* was suggested to be changed to *removal* instead, where its written *PWC* it should be changed to *PwC* instead. The team names were discussed again, and the only thing pointed out was to have a clear idea towards the ones dressing up just so that there are no misunderstandings or own assumptions on what the team- “outfit” should be.

It was questioned whether the smaller sittings that are conducted throughout 5 days would be possible to hold since in Plan B there would be a total of 15 sittings, 3x5 days. There was some worry regarding if PrU could attend to help work at these or not and was questioned if the Generals have contacted them about that amount of sittings. Regarding the sittings in Plan B there was also some confusion on who would attend them since if the restrictions won’t allow too many people it would be difficult to invite representational people to attend.

A new change to the Project Plan was that MÄddan was included, and it was pointed out that the word *hosted* should be changed to *toasted* instead and the word “Marshall” is spelt wrong.

A clarification of if the Oktoberfest by the event committee would only consider Fadderiet exclusively or also include the rest of the Associations members since it’s been brought up before how the already existing members could be a bit forgotten when Fadderiet is in action.

The added part about the restrictions was looked through and clarified what the different deadlines would mean in practice, which overall was considered as a good. The Online quiz was stated to no need any actual changes, but it was stated to make clear to the micros about what exactly would be going on that day. Furthermore, it was questioned why the Fulsitting would be going on for 2 days in Plan A since Plan A is considered the “normal” Fadderiet as before covid-19 and the restrictions. Lastly the different plans of how the sittings would be conducted were

brought up to perhaps not give the same experience as a “real” Finsittning and if it would still be worth having the ones that would be held throughout 5 days or not.

*The meeting was paused at 19:19*

*The meeting was reopened at 19:33*

### **Claim**

**that** the Board approves the Fadderiet FS21 Project Plan

### **Decision**

**that** the Board does not approve the Fadderiet FS21 Project Plan

*Alan Rashid was adjusted out at 19.44*

§.15

### **Decision item: Revised Brand Book**

Rapporteur: Ada Nuutti

**(Appendix 3)**

Since only the English version was changed last year, some bigger parts have been added in the Swedish version since they were missing completely.

*Alan Rashid was adjusted in at 19.47*

A question was brought up on the formulation in the Facebook part if it is meant to say that Head of Marketing would be the one to approve content in the Facebook channel. It should be clarified that Head of Marketing only approves the content and that the content in that should follow the guidelines. The changes in the document were further explained. On page 5 the sentence about holidays was changed and other editorial changes were also pointed out. On page 5 under “Operational Management Group/Ledningsgruppen”, the second point was changed. There was a smaller discussion on the translation of “samarbetspartners” and if it should be *partners* or if *collaborators* is a more a sufficient word for it. Lastly the empty page on page 16 should be removed.

### **Claim**

that the Board approves the revised Brand Book

### Decision

that the Board approves the revised Brand Book with the above-mentioned changes.

*The meeting was paused at 20.30*

*The meeting was reopened at 20.36*

§.16

### Decision item: Revised Delegation Order

Rapporteur: Vlada Borets

(Appendix 4)

The question of if it would be easier if the example projects were a bit confusing since they change all the time and some of the projects are not even “alive” anymore. It was concluded it would be easier to just remove the examples. Additionally, the *nomination committee* should be changed to *election committee*. On page 8, under “Process” it should be added that the start date is also/either “when expenses are made”, just to make clear that it’s not actually the day of the event but at the time whenever that is also made and sometimes no agreements or reservations are made, therefore expenses is an additional way of determining the start date.

### Claim

that the Board approves the revised Delegation Order with the above-mentioned changes

### Decision

that the Board approves the revised Delegation Order with the above-mentioned changes.

§.17

### Information item: Updated Translation of Policies

Rapporteur: Frida Sjöberg

(Appendix 5)

Processed

§.18

### Additional items



- §.19      **Up-coming events**  
- Skiftet 30<sup>th</sup> of June
- §.20      **To-do list**  
Nothing.
- §.21      **Next meeting**  
TBD
- §.22      **Meeting concluded**  
The meeting was concluded at 20.45

## Appendix 1

**Notification item: Master's Welcoming Weeks Marketing Plan Approved**

Rapporteur: Ada Nuutti

**Background:** I approved the MWW Marketing Plan on the 20<sup>th</sup> of June.

## Appendix 2

**Decision item: Fadderiet FS21 Project Plan**

Rapporteur: Luisa Dahlstedt & Sahel Faez

**Background:** The Generals have made the proposed changes and clarified details about the plan as well as setting deadlines for decisions to be made regarding if events can be physical or online.

**We claim**

**that** the Board approves the Fadderiet FS21 Project Plan

## Appendix 3

**Decision item: Revised Brand Book**

Rapporteur: Ada Nuutti

**Background:** I have looked over and revised both the Swedish and English version of the Brand Book to make sure the English translation corresponds to the Swedish version and that the Brand Book is up to date. As I was going through both versions, I noticed there were many parts missing from the Swedish one which were included in the English one, so I have tried my best to make both versions as similar as possible.

**I claim**

**that** the Board approves the revised Brand Book

## Appendix 4

### Decision item: Revised Delegation Order

Rapporteur: Vlada Borets

**Background:** Part of our duty as board members is to revise the steering documents of the Association. I have revised and edited the Delegation Order. The majority of the project related abbreviations has been removed, as I considered them confusing and instead wrote out the words. Some terminologies have been changed/simplified as multiple words were used to describe the same thing (such as områdesansvarig & kontaktperson). Also, the figures for non-independent projects with budget, non-independent projects without budget and projects going across multiple committees has been combined, as they practically have the same delegation order. Instead, it has been specified with "if needed" in the *Stage* section of the figure. The table of contents will be adjusted accordingly when the documents edits have been approved.

#### I claim

that the Board approves the revised Delegation Order

## Appendix 5

### Information item: Updated Translation of Policies

Rapporteur: Frida Sjöberg

**Background:** As part of the translation project, I have now updated the Crisis and Catastrophe Plan, the Policy for Commitment and Bonus Points, and the Policy for Corporate Collaborations and Sponsorships. All of them has been updated both on the website and on Podio. These, together with the ones on the agenda are the last ones. Therefore, after Board Meeting #30, all policies and the statute has been looked over. However, it is still recommended that Board 21/22 continue to look over the translations once more before we can completely transfer to having our steering documents in English only.